



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
SEPTEMBER 13, 2021
AGENDA**

Time: 7:00 P.M.
Place: Council Chambers
Town of Claresholm Multi-Use Community Building
111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – AUGUST 16, 2021

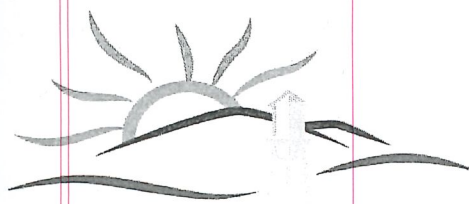
ACTION ITEMS:

1. **BYLAW #1727 – Land Use Bylaw Amendment**
RE: 1st Reading
2. **CORRES: Hon. Ron Orr, Minister of Culture and Status of Women**
RE: Community Facility Enhancement Program (CFEP) Small
3. **PRESS RELEASE: Alberta Council on Aging**
RE: United Nations International Day of Older Persons October 1, 2021
4. **CORRES: Mayor Leah Nelson, Village of Elnora**
RE: Provincial Policing vs. RCMP
5. **CORRES: Mayor Jo Tennant, Town of Crossfield**
RE: Royal Canadian Mounted Police (RCMP) Retroactive Pay
6. **CORRES: MyVictory Church**
RE: MyVictory Church Rebrand Launch
7. **CORRES: Claresholm Community Centre Association**
RE: Request to Fund 50% of Project Costs
8. **REQUEST FOR DECISION: Natural Gas Franchise Fee**
9. **REQUEST FOR DECISION: ACP Grant (Municipal Internship)**
10. **REQUEST FOR DECISION: Asset Management Policy**
11. **REQUEST FOR DECISION: Audio Visual System – Remote Meetings**
12. **REQUEST FOR DECISION: Fire Department Golf Tournament Donations**
13. **FINANCIAL REPORT: Statement of Operations – July 31, 2021**
14. **INFORMATION BRIEF: Municipal Election Day – October 18, 2021**
15. **INFORMATION BRIEF: Safety Codes Council Audit**
16. **INFORMATION BRIEF: Radon Testing Program**
17. **INFORMATION BRIEF: New Statutory Holiday – September 30**
18. **INFORMATION BRIEF: COVID-19 Update**
19. **INFORMATION BRIEF: Economic Development Committee Membership**
20. **INFORMATION BRIEF: Town Halls – EMS Crisis**
21. **INFORMATION BRIEF: Council Resolution Status**
22. **ADOPTION OF INFORMATION ITEMS**
23. **IN CAMERA:**
 - a. **Intergovernmental Relations – Section 21**
 - b. **PERSONNEL – FOIP Section 17**
 - c. **LAND – FOIP Section 16**

INFORMATION ITEMS:

1. Municipal Planning Commission Minutes – August 6, 2021
2. Chinook Arch Regional Library System – Board Report, August 5, 2021
3. Age-Friendly Alberta Newsletter – August 2021

ADJOURNMENT



Claresholm

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SEPTEMBER 13, 2021

Place: Council Chambers
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COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger and Craig Zimmer

ABSENT: Councillor Lise Schulze

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor MacPherson.

AGENDA: Moved by Councillor Carlson that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – AUGUST 16, 2021

Moved by Councillor Schlossberger that the Regular Meeting Minutes of August 16, 2021 be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1727 – Land Use Bylaw Amendment
RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1727, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

2. CORRES: Hon. Ron Orr, Minister of Culture and Status of Women
RE: Community Facility Enhancement Program (CFEP) Small

Received for information.

3. PRESS RELEASE: Alberta Council on Aging
RE: United Nations International Day of Older Persons October 1, 2021

Received for information.

4. CORRES: Mayor Leah Nelson, Village of Elnora
RE: Provincial Policing vs. RCMP

Received for information.

5. CORRES: Mayor Jo Tennant, Town of Crossfield
RE: Royal Canadian Mounted Police (RCMP) Retroactive Pay

Received for information.

6. CORRES: MyVictory Church
RE: MyVictory Church Rebrand Launch

Received for information.

7. CORRES: Claresholm Community Centre
RE: Request to Fund 50% of Project Costs

MOTION #21-155 Moved by Councillor Schlossberger for administration to work with the Claresholm Community Centre Association on their Accessibility Renovation Project and to come back with a recommendation to Council by the December 13, 2021 regular meeting for how the Town may assist in securing funding.

CARRIED

8. REQUEST FOR DECISION: Natural Gas Franchise Fee

MOTION #21-156 Moved by Councillor Zimmer to leave the Natural Gas Franchise Fee with ATCO Gas and Pipelines Ltd. the same at 10% for 2022.

CARRIED

9. REQUEST FOR DECISION: ACP Grant (Municipal Internship)

MOTION #21-157 Moved by Councillor Carlson to direct administration to apply for the 2021/22 ACP Municipal Internship Grant.

CARRIED

- MOTION #21-158 **10. REQUEST FOR DECISION: Asset Management Policy**
 Moved by Councillor Cutler to approve the Asset Management Strategy and Terms of Reference documents for utilization by Council, Staff, and the Asset Management Team.
CARRIED
- MOTION #21-159 Moved by Councillor Zimmer to adopt Policy 3.2.15 (v1.0), as presented, effective September 13, 2021.
CARRIED
- MOTION #21-160 **11. REQUEST FOR DECISION: Audio Visual System – Remote Meetings**
 Moved by Councillor Carlson to approve the out of budget expenditure in the amount of \$15,000 for the Multi-Use Community Building audio visual system to be funded from the MSI Capital Grant.
CARRIED
- MOTION #21-161 **12. REQUEST FOR DECISION: Fire Department Golf Tournament Donations**
 Moved by Councillor Moore to donate \$2,800 to the Claresholm Fire Fighter Foundation Fund for the purpose of Extrication Equipment.
CARRIED
- 13. FINANCIAL REPORT: Statement of Operations – July 31, 2021**
 Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended July 31, 2021 as presented.
CARRIED
- 14. INFORMATION BRIEF: Municipal Election Day – October 18, 2021**
 Received for information.
- 15. INFORMATION BRIEF: Safety Codes Council Audit**
 Received for information
- MOTION #21-162 **16. INFORMATION BRIEF: Radon Testing Program**
 Moved by Councillor Schlossberger to direct administration to contact the Alberta / NWT Lung Association to pursue having a radon testing program available in Claresholm.
CARRIED
- 17. INFORMATION BRIEF: New Statutory Holiday – September 30th**
 Received for information.
- 18. INFORMATION BRIEF: COVID-19 Update**
 Received for information.
- 19. INFORMATION BRIEF: Economic Development Committee Membership**
 Received for information.
- 20. INFORMATION BRIEF: Town Halls – EMS Crisis**
 Received for information.
- 21. INFORMATION BRIEF: Council Resolution Status**
 Received for information.
- 22. ADOPTION OF INFORMATION ITEMS**
 Moved by Councillor Zimmer to adopt the information items as presented.
CARRIED
- 23. IN CAMERA**
 a. Intergovernmental Relations – FOIP Section 21
 b. PERSONNEL – FOIP Section 17
 c. LAND – FOIP Section 16
 Moved by Councillor Moore to go In Camera at 8:09 p.m. for the following items:
 a. Intergovernmental Relations – FOIP Section 21
 b. PERSONNEL – FOIP Section 17
 c. LAND – FOIP Section 16
CARRIED
- NOTICE OF RECORDING CEASED:** Mayor MacPherson stated that the live stream has ended at 8:09 p.m.
 Moved by Councillor Cutler to come out of In Camera at 9:04 p.m.
CARRIED
- NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:04 p.m.

a. Intergovernmental Relations – FOIP Section 17

MOTION #21-163

Moved by Councillor Cutler that administration investigate shared economic development services with neighboring municipalities and that a report be brought back to Council on the findings and recommendations.

CARRIED

b. PERSONNEL – FOIP Section 17

MOTION #21-164

Moved by Councillor Schlossberger to appoint Grant Jordan to the Chinook Intermunicipal Subdivision and Development Appeal Board.

CARRIED

ADJOURNMENT:

Moved by Councillor Carlson that the meeting adjourn at 9:05 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 9:05 p.m.



Mayor – Doug MacPherson



Chief Administrative Officer – Abe Tinney