



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
SEPTEMBER 26, 2022
AGENDA**

Time: 7:00 P.M.
Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – SEPTEMBER 12, 2022

ACTION ITEMS:

1. BYLAW #1748 – Designated Officers Bylaw
RE: 2nd & 3rd Readings
2. BYLAW #1749 – Bylaw Officer Bylaw
RE: 2nd & 3rd Readings
3. BYLAW #1750 – Land Use Bylaw Amendment
RE: 1st Reading
4. DELEGATION RESPONSE: Shock Trauma Air Rescue Society (STARS)
5. CORRES: National Police Federation
RE: Second Edition: Call to Action to the Government of Alberta
6. CORRES: Rural Development Network
RE: Platinum Jubilee Medal (Alberta) Program Nominations
7. CORRES: Michael Thomas
RE: Claresholm Resident Hosting Ukrainians
8. REQUEST FOR DECISION: Chinook Arch Regional Library System
9. REQUEST FOR DECISION: Fortis Franchise Renewal
10. REQUEST FOR DECISION: FCM Grant – Asset Management System
11. REQUEST FOR DECISION: FCSS Support Worker for Seniors
12. INFORMATION BRIEF: Emergency Management Functional Exercise
13. INFORMATION BRIEF: Council Committee Reports
14. INFORMATION BRIEF: CAO Report
15. INFORMATION BRIEF: Council Resolution Status
16. ADOPTION OF INFORMATION ITEMS
17. IN CAMERA:
 - a. Land – FOIP Section 16
 - b. Legal – FOIP Section 27
 - c. Personnel – FOIP Section 17
 - d. Personnel – FOIP Section 17
 - e. Personnel – FOIP Section 17

INFORMATION ITEMS:

1. Claresholm Public Library Board Meeting Minutes – June 21, 2022
2. Willow Creek Regional Waste Management Services Commission Meeting Minutes – June 15, 2022

ADJOURNMENT

AJ



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES SEPTEMBER 26, 2022

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Kandice Meister, Rod Kettles, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – SEPTEMBER 12, 2022

Moved by Councillor Zimmer that the Regular Meeting Minutes of September 12, 2022 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **BYLAW #1748 – Designated Officers Bylaw**
RE: 2nd & 3rd Readings

Moved by Councillor Cutler to give Bylaw #1748, the Designated Officers Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1748, the Designated Officers Bylaw, 3rd and Final Reading.

CARRIED

2. **BYLAW #1749 – Bylaw Officer Bylaw**
RE: 2nd & 3rd Readings

Moved by Councillor Kettles to give Bylaw #1749, the Bylaw Officer Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1749, the Bylaw Officer Bylaw, 3rd and Final Reading.

CARRIED

3. **BYLAW #1750 – Land Use Bylaw Amendment**
RE: 1st Reading

Moved by Councillor Zimmer to give Bylaw #1750, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

4. **DELEGATION RESPONSE: Shock Trauma Air Rescue Society (STARS)**

MOTION #22-124

Moved by Councillor Schlossberger to support the Shock Trauma Air Rescue Society (STARS) with a \$2 per capita donation for the 2023, 2024 and 2025 fiscal years.

CARRIED

5. **CORRES: National Police Federation**

RE: Second Edition: Call to Action to the Government of Alberta

Received for information.

6. **CORRES: Rural Development Network**

RE: Platinum Jubilee Medal (Alberta) Program Nominations

MOTION #22-125

Moved by Councillor Carlson to put two names forward for the Platinum Jubilee Medal (Alberta) Program through the Rural Development Network: Harold Seymour and Doug Leeds.

CARRIED

7. **CORRES: Michael Thomas**

RE: Claresholm Resident Hosting Ukrainians

Received for information.

8. **REQUEST FOR DECISION: Chinook Arch Regional Library System**

AJ

MOTION #22-126 Moved by Councillor Schlossberger to approve the Chinook Arch Library Board 2023-2026 Municipal Levy Schedule as presented.

CARRIED

9. REQUEST FOR DECISION: Fortis Franchise Renewal

MOTION #22-127 Moved by Councillor Cutler to renew the franchise agreement with FortisAlberta for an additional five (5) year term.

CARRIED

10. REQUEST FOR DECISION: FCM Grant – Asset Management System

MOTION #22-128 Moved by Councillor Schlossberger to direct staff to apply for the asset management cohort program opportunity from the RMA, AUMA, and IAMA, and the Town of Claresholm commits staff and other personnel to participating in the asset management cohort program to advance our asset management program, and commit financial support from its budget toward the costs of this initiative for staff travel and accommodation.

CARRIED

11. REQUEST FOR DECISION: FCSS Support Worker for Seniors

MOTION #22-129 Moved by Councillor Meister to approve the Memorandum of Understanding with the Claresholm/Vulcan Coordinated Community Response to Elder Abuse Coalition as presented, for a 0.5 FTE position to work with Claresholm FCSS.

CARRIED

12. INFORMATION BRIEF: Emergency Management Functional Exercise

Received for information.

13. INFORMATION BRIEF: Council Committee Reports

Received for information.

14. INFORMATION BRIEF: CAO Report

Received for information.

15. INFORMATION BRIEF: Council Resolution Status

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

17. IN CAMERA:

- a. Land – FOIP Section 16
- b. Legal – FOIP Section 27
- c. Personnel – FOIP Section 17
- d. Personnel – FOIP Section 17
- e. Personnel – FOIP Section 17

Moved by Councillor Zimmer to go In Camera at 7:36 p.m. for the following items:

- a. Land – FOIP Section 16
- b. Legal – FOIP Section 16
- c. Personnel – FOIP Section 17
- d. Personnel – FOIP Section 17
- e. Personnel – FOIP Section 17

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 7:36 p.m.

Moved by Councillor Meister to come out of In Camera at 8:21 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:21 p.m.

d. Personnel – FOIP Section 17

MOTION #22-130 Moved by Councillor Zimmer to approve the HR matter as discussed in closed session.

CARRIED

ADJOURNMENT: Moved by Councillor Meister that the meeting adjourn at 8:22 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 8:22 p.m.


Mayor – Chelsae Petrovic


Chief Administrative Officer – Abe Tinney