



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
ORGANIZATIONAL MEETING
OCTOBER 25, 2021
AGENDA**

**TIME: 7:00 p.m.
PLACE: Council Chambers
Multi-use Community Building
111 – 55 Avenue West**

NOTICE OF RECORDING

1. **CALL TO ORDER** – Chief Administrative Officer Abe Tinney
2. **OFFICIAL OATHS** – Karen M. Linderman, Barrister and Solicitor
3. **CODE OF CONDUCT OATH**
4. **ADOPTION OF AGENDA**
5. **RETURNING OFFICER'S REPORT** – Karine Keys, CLGM
6. **PROPOSED COMMITTEE ORGANIZATION & STRUCTURE**
7. **MEETING DATES - REGULAR**
8. **APPOINTMENT OF DEPUTY MAYOR**
9. **ADJOURNMENT**

AT *cl*



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
ORGANIZATIONAL MEETING MINUTES
OCTOBER 25, 2021

Place: Council Chambers
Town of Claresholm Multi-use Community Building
111 – 55 Avenue West

COUNCIL PRESENT: Mayor Chelsae Petrovic; Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney; Finance Assistant: Karine Keys

MEDIA PRESENT: Rob Vogt, Claresholm Local Press

NOTICE OF RECORDING: Chief Administrative Officer (CAO) Abe Tinney provided notice that live streaming and recording of the Organizational Meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

1. CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by CAO Abe Tinney.

2. OFFICIAL OATHS

The Official Oath of Office was administered to all members of Council present by Karen M. Linderman, Barrister and Solicitor.

3. CODE OF CONDUCT OATH

The Code of Conduct Oath was signed by all members of Council present.

4. ADOPTION OF AGENDA

Moved by Councillor Cutler that the Agenda of the Organizational Meeting of October 25, 2021 be accepted as presented.

CARRIED

5. RETURNING OFFICER'S REPORT

Moved by Councillor Kettles that the Returning Officer's Report for the 2021 Municipal Election be accepted as presented.

CARRIED

6. PROPOSED COMMITTEE ORGANIZATION & STRUCTURE

Moved by Councillor Carlson that the proposed Council Organization and Structure be accepted as amended.

CARRIED

7. MEETING DATES – REGULAR

Moved by Councillor Schlossberger to accept the regular meeting dates for 2022 as presented.

CARRIED

8. APPOINTMENT OF DEPUTY MAYOR


Moved by Councillor Zimmer that the Deputy Mayor appointments be accepted as presented.

CARRIED

9. ADJOURNMENT

Moved by Councillor Meister that this meeting adjourn at 7:29 p.m.

CARRIED



Mayor – Chelsae Petrovic



Chief Administrative Officer – Abe Tinney