

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
OCTOBER 25, 2021
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers (COVID-19 protocols in place)
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – OCTOBER 12, 2021

ACTION ITEMS:

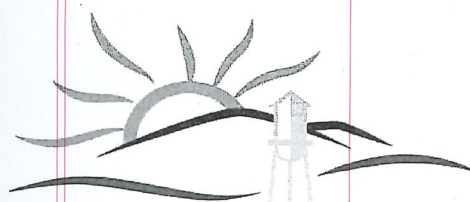
1. **BYLAW #1728 – Road Closure Bylaw**
RE: 1st Reading
2. **BYLAW #1730 – Regional Assessment Review Board Bylaw**
RE: 2nd & 3rd Readings
3. **BYLAW #1731 – Council Procedural Bylaw**
RE: 2nd & 3rd Readings
4. **CORRES: Claresholm & District Chamber of Commerce**
RE: Old Fashioned Christmas
5. **CORRES: QED Enterprises**
RE: Back Alley / Road Conditions
6. **REQUEST FOR DECISION: Council Tablets**
7. **REQUEST FOR DECISION: Town Development**
8. **INFORMATION BRIEF: Letter of Support – Skatepark Association**
9. **INFORMATION BRIEF: RCMP Virtual Town Hall**
10. **INFORMATION BRIEF: State of Public Health Care**
11. **INFORMATION BRIEF: Important Dates**
12. **INFORMATION BRIEF: Council Resolution Status**
13. **ADOPTION OF INFORMATION ITEMS**
14. **IN CAMERA:**
 - a. **LEGAL – FOIP Section 27**
 - b. **LAND – FOIP Section 16**

INFORMATION ITEMS:

1. Municipal Planning Commission Minutes – September 24, 2021
2. Claresholm & District Museum Board Meeting Minutes – July 21, 2021
3. Claresholm Public Library Board Meeting Minutes – June 15, 2021
4. Claresholm Public Library Board Meeting Minutes – September 21, 2021

ADJOURNMENT

AJ cl



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES OCTOBER 25, 2021

Place: Council Chambers (COVID-19 protocols in place)
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic; Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:30 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:30 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – OCTOBER 12, 2021

Moved by Councillor Zimmer that the Regular Meeting Minutes of October 12, 2021 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **BYLAW #1728 – Road Closure Bylaw**
RE: 1st Reading

Moved by Councillor Schlossberger to give Bylaw #1728, a Road Closure Bylaw, 1st Reading.

CARRIED

2. **BYLAW #1730 – Regional Assessment Review Board Bylaw**
RE: 2nd & 3rd Readings

Moved by Councillor Meister to give Bylaw #1730, a Regional Assessment Review Board Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1730, a Regional Assessment Review Board Bylaw, 3rd & Final Reading.

CARRIED

3. **BYLAW #1731 – Council Procedural Bylaw**
RE: 2nd & 3rd Readings

Moved by Councillor Schlossberger to give Bylaw #1731, a Council Procedural Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1731, a Council Procedural Bylaw, 3rd & Final Reading.

CARRIED

4. **CORRES: Claresholm & District Chamber of Commerce**
RE: Old Fashioned Christmas

MOTION #21-174

Moved by Councillor Kettles to allow the Claresholm & District Chamber of Commerce to use the downtown parking lot for the Old Fashioned Christmas event on November 26, 2021 with the center portion of the downtown parking lot closed, and to allow a bonfire in the downtown parking lot (weather permitting) provided that all current public health guidelines are followed.

CARRIED

5. **CORRES: QED Enterprises**
RE: Back Alley / Road Conditions

MOTION #21-175

Moved by Councillor Cutler to direct administration to develop an infrastructure plan regarding the back alleys in the downtown area and to explore a local area improvement tax as an alternative for paving costs.

CARRIED

6. **REQUEST FOR DECISION: Council Tablets**

Received for information.

cl A.J.

MOTION #21-176

7. REQUEST FOR DECISION: Town Development

Moved by Councillor Carlson to direct administration to complete an overview of development opportunities in town, best practices for municipal development, including municipally controlled development corporations and public / private partnerships, and that the overview be prepared for Council's Strategic Planning Session on November 26th & 27th, 2021.

CARRIED

8. INFORMATION BRIEF: Letter of Support – Skatepark Association

Received for information.

9. INFORMATION BRIEF: RCMP Virtual Town Hall

Received for information.

10. INFORMATION BRIEF: State of Public Health Care

Received for information.

11. INFORMATION BRIEF: Important Dates

Received for information.

12. INFORMATION BRIEF: Council Resolution Status

Received for information.

13. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

14. IN CAMERA

a. LEGAL – FOIP Section 27

b. LAND – FOIP Section 16

Moved by Councillor Cutler to go In Camera at 8:15 p.m. for the following items:

a. LEGAL – FOIP Section 27

b. LAND – FOIP Section 16

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 8:15 p.m.

45

Moved by Councillor Meister to come out of In Camera at 8:45 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:45 p.m.

14. IN CAMERA

b. LAND – FOIP Section 16

MOTION #21-177

Moved by Councillor Cutler to enter into a Utility Right of Way Agreement with FortisAlberta Inc. (legal land description Lot 9, Block 4, Plan 7910032) for the purpose of a powerline.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:46 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 8:47 p.m.


Mayor – Chelsae Petrovic


Chief Administrative Officer – Abe Tinney