



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
OCTOBER 24, 2022  
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**NOTICE OF RECORDING**

**CALL TO ORDER**

**AGENDA:**

**ADOPTION OF AGENDA**

**MINUTES:**

**REGULAR MEETING – OCTOBER 11, 2022**

**PUBLIC HEARING:**

**BYLAW #1750 – Land Use Bylaw Amendment**

**ACTION ITEMS:**

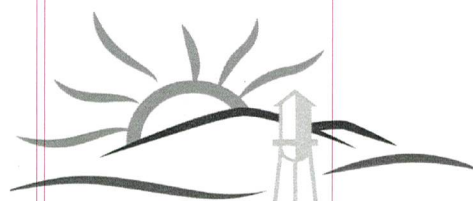
1. **BYLAW #1750 – Land Use Bylaw Amendment**  
RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings
2. **BYLAW #1751 – Cemetery Bylaw Amendment**  
RE: 1<sup>st</sup> Reading
3. **BYLAW #1752 – Land Use Bylaw Amendment**  
RE: 1<sup>st</sup> Reading
4. **REQUEST FOR DECISION: Enabling Accessibility Grant – Amundsen Park**
5. **REQUEST FOR DECISION: Enabling Accessibility Grant – Community Centre**
6. **REQUEST FOR DECISION: Claresholm Fire Department Engine Replacement**
7. **INFORMATION BRIEF: AEMA Functional Exercise**
8. **INFORMATION BRIEF: CAO Report**
9. **INFORMATION BRIEF: Council Committee Reports**
10. **INFORMATION BRIEF: Council Resolution Status**
11. **ADOPTION OF INFORMATION ITEMS**
12. **IN CAMERA:**
  - a. **Land – FOIP Section 16**

**INFORMATION ITEMS:**

1. Willow Creek Regional Waste Management Services Commission Meeting Minutes – August 17, 2022
2. Willow Creek Regional Waste Management Services Commission Meeting Minutes – September 26, 2022
3. Oldman River Regional Services Commission Executive Meeting Minutes – July 14, 2022
4. Oldman River Regional Services Commission Annual Meeting Minutes – June 2, 2022
5. Alberta SouthWest Bulletin – October 2022
6. Rowan House Society's "Breakfast with the Guys" – November 2, 2022

**ADJOURNMENT**

*Handwritten signature/initials*



**Claresholm**

**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**OCTOBER 24, 2022**

**Place: Council Chambers**  
**Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West**  
**Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>**

**COUNCIL PRESENT:** Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:06 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:06 p.m. by Mayor Petrovic.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – OCTOBER 11, 2022**

Moved by Councillor Zimmer that the Regular Meeting Minutes of October 11, 2022 be accepted as presented.

**CARRIED**

**PUBLIC HEARING:** **BYLAW #1750 – Land Use Bylaw Amendment**

Mayor Petrovic declared the Public Hearing open regarding Bylaw #1750 at 7:07 p.m.

CAO Abe Tinney presented Bylaw #1750, a Bylaw for the purpose of amending Land Use Bylaw #1525 to add a use within the Retail Commercial 'C1' Land Use District, under Section 1.

- Development Officer Discretionary Uses
  - Place of Worship

Mayor Petrovic asked if there were any comments from the public.

Bev Larabie was present and spoke to the use of lands as a Place of Worship.

No other comments were received from the public regarding Bylaw #1750. No comments from members of Council were noted.

Mayor Petrovic declared the Public Hearing closed at 7:12 p.m.

**ACTION ITEMS:**

1. **BYLAW #1750 – Land Use Bylaw Amendment**  
**RE: 2nd & 3rd Readings**

Moved by Councillor Cutler to give Bylaw #1750, a Land Use Bylaw Amendment, 2nd Reading.

**DEFEATED**

2. **BYLAW #1751 – Cemetery Bylaw Amendment**  
**RE: 1st Reading**

Moved by Councillor Meister to give Bylaw #1751, a Cemetery Bylaw Amendment, 1st Reading.

**CARRIED**

3. **BYLAW #1752 – Land Use Bylaw Amendment**  
**RE: 1st Reading**

Moved by Councillor Schlossberger to give Bylaw #1752, a Land Use Bylaw Amendment, 1st Reading.

**CARRIED**

4. **REQUEST FOR DECISION: Enabling Accessibility Grant – Amundsen Park**

**MOTION #22-141**

Moved by Councillor Cutler to approve the application to the Enabling Accessibility Fund for the purpose of enabling accessibility by increased lighting/pathways/modifications of curbs/entrances, within Amundsen Park, and to provide the required 20% matching funds.

**CARRIED**

*A.T. 8*



**5. REQUEST FOR DECISION: Enabling Accessibility Grant – Community Centre**

MOTION #22-142

Moved by Councillor Schlossberger to support and provide authorization to the Claresholm Community Centre Association to undertake the project and apply to the Enabling Accessibility Fund for the purpose of enabling accessibility to the building through renovation of the entrance and accessible portions of the bathrooms at the Claresholm Community Centre and to provide the required 20% matching funds.

**CARRIED**

**6. REQUEST FOR DECISION: Claresholm Fire Department Engine Replacement**

MOTION #22-143

Fire Chief Craig White was present to speak to the proposed fire engine replacement.

Moved by Councillor Zimmer to proceed with the tendering process to replace the current Town of Claresholm Pumper/Engine with one of a similar type and kind of the current model.

**CARRIED**

**7. INFORMATION BRIEF: AEMA Functional Exercise**

Received for information.

**8. INFORMATION BRIEF: CAO Report**

Received for information.

**9. INFORMATION BRIEF: Council Committee Reports**

Received for information.

**10. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**11. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Meister to adopt the information items as presented.

**CARRIED**

**12. IN CAMERA:**

**a. Land – FOIP Section 16**

Moved by Councillor Zimmer to go In Camera at 7:29 p.m. for the following items:

**a. Land – FOIP Section 16**

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic stated that the live stream has ended at 7:29 p.m.

Moved by Councillor Carlson to come out of In Camera at 8:07 p.m.

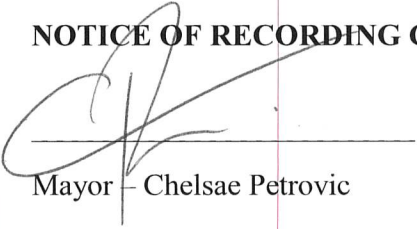
**CARRIED**

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:07 p.m.

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 8:07 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic noted that recording ceased at 8:07 p.m.

  
Mayor – Chelsae Petrovic

  
Chief Administrative Officer – Abe Tinney

A-1