



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
OCTOBER 12, 2021
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers (COVID-19 protocols in place)
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – SEPTEMBER 27, 2021

PUBLIC HEARING:

BYLAW #1727 – Land Use Bylaw Amendment

ACTION ITEMS:

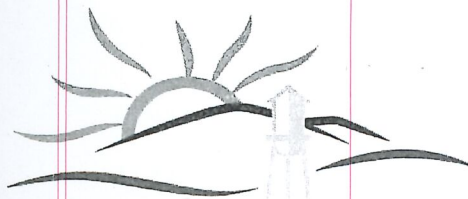
1. **BYLAW #1727 – Land Use Bylaw Amendment**
RE: 2nd & 3rd Readings
2. **REQUEST FOR DECISION: Intermunicipal Water Agreement**
3. **BYLAW #1729 – Water & Sewer Bylaw Amendment**
RE: All Readings
4. **REQUEST FOR DECISION: ORRSC Regional Assessment Review Services**
5. **BYLAW #1730 – Regional Assessment Review Board Bylaw**
RE: 1st Reading
6. **BYLAW #1731 – Council Procedural Bylaw**
RE: 1st Reading
7. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Councillor Code of Conduct
8. **CORRES: Town of Stavely**
RE: Shared Economic Development Services
9. **CORRES: Municipal District of Willow Creek**
RE: Shared Economic Development Services
10. **REQUEST FOR DECISION: East-side Off-Leash Dog Park Fencing**
11. **REQUEST FOR DECISION: Policy Manual Update**
12. **REQUEST FOR DIRECTION: State of Health Care**
13. **INFORMATION BRIEF: Town Development**
14. **INFORMATION BRIEF: Council Resolution Status**
15. **ADOPTION OF INFORMATION ITEMS**

INFORMATION ITEMS:

1. Seniors and Housing Information – COVID-19 Vaccinations – October 7, 2021

ADJOURNMENT

A.L.
CP.



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES OCTOBER 12, 2021

Place: Council Chambers (COVID-19 protocols in place)
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor MacPherson.

AGENDA: Moved by Councillor Schulze that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – SEPTEMBER 27, 2021

Moved by Councillor Zimmer that the Regular Meeting Minutes of September 27, 2021 be accepted as presented.

CARRIED

PUBLIC HEARING: BYLAW #1727 – Land Use Bylaw Amendment

Moved by Councillor Moore to adjourn the regular meeting to hold the Public Hearing at 7:01 p.m.

CARRIED

Moved by Councillor Cutler to open the Public Hearing regarding Bylaw #1727 at 7:01 p.m.

CARRIED

Mayor MacPherson asked if there were any comments from the public.

Abe Tinney did bring to Council's attention one concern that was brought forward on this bylaw that was dealt with by Administration prior to this meeting.

No other comments were received from the public regarding Bylaw #1727.

Moved by Councillor Schlossberger to close the Public Hearing at 7:02 p.m.

Moved by Councillor Zimmer to reconvene to the regular meeting at 7:02 p.m.

ACTION ITEMS:

1. BYLAW #1727 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings

Moved by Councillor Cutler to give Bylaw #1727, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1727, a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

2. REQUEST FOR DECISION: Intermunicipal Water Agreement

MOTION #21-170

Moved by Councillor Carlson to approve the amending agreement to the Intermunicipal Water, Wastewater and Testing and Maintenance Agreement with the Municipal District of Willow Creek to amend Schedule "H" and "Schedule "I" as presented.

CARRIED

3. BYLAW #1729 – Water & Sewer Bylaw Amendment
RE: All Readings

Moved by Councillor Schlossberger to give Bylaw #1729, a Water & Sewer Bylaw Amendment, 1st Reading.

CARRIED

Moved by Councillor Schulze to give Bylaw #1729, a Water & Sewer Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Moore for unanimous consent to give Bylaw #1729, a Water & Sewer Bylaw Amendment, 3rd and Final Reading at the same meeting.

Handwritten signature

CARRIED UNANIMOUSLY

Moved by Councillor Cutler to give Bylaw #1729, a Water & Sewer Bylaw Amendment, 3rd and Final Reading.

CARRIED

4. REQUEST FOR DECISION: ORRSC Regional Assessment Review Services

MOTION #21-171

Moved by Councillor Carlson to approve the Agreement for Regional Assessment Review Services between Oldman River Regional Services Commission and the Town of Claresholm as presented.

CARRIED

**5. BYLAW #1730 – Regional Assessment Review Board Bylaw
RE: 1st Reading**

Moved by Councillor Schulze to give Bylaw #1730, a Regional Assessment Review Board Bylaw, 1st Reading.

CARRIED

**6. BYLAW #1731 – Council Procedural Bylaw
RE: 1st Reading**

Moved by Councillor Schlossberger to give Bylaw #1731, a Council Procedural Bylaw, 1st Reading.

CARRIED

**7. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Councillor Code of Conduct**

Received for information.

**8. CORRES: Town of Stavelly
RE: Shared Economic Development Services**

Received for information.

**9. CORRES: Municipal District of Willow Creek
RE: Shared Economic Development Services**

Received for information.

10. REQUEST FOR DECISION: East-side Off-Leash Dog Park Fencing

MOTION #21-172

Moved by Councillor Cutler to approve the additional \$7,500 to upgrade the type of wire mesh being used for the East Side Off-Leash Dog Park fencing project to be funded from the General Capital Reserve.

CARRIED

11. REQUEST FOR DECISION: Policy Manual Update

MOTION #21-173

Moved by Councillor Carlson to adopt the updated Town Policies as follows, effective October 12, 2021:

- 1.0.40 – Payroll Administration (v1.1)
- 1.1.01 – Employee Benefits (v1.1)
- 1.1.03 – Benefit Continuance While On Leave (v1.1)

CARRIED

12. REQUEST FOR DIRECTION: State of Health Care

Received for information.

13. INFORMATION BRIEF: Town Development

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Moore to adopt the information items as presented.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 7:37 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 7:37 p.m.


Mayor – Chelsae Petrovic


Chief Administrative Officer – Abe Tinney