

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
NOVEMBER 22, 2021
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers (COVID-19 protocols in place)
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – NOVEMBER 8, 2021

DELEGATION:

**CLARESHOLM COORDINATED COMMUNITY RESPONSE TO ELDER ABUSE COALITION:
Gabrielle Kirk**

PUBLIC HEARING:

BYLAW #1728 – Road Closure Bylaw

ACTION ITEMS:

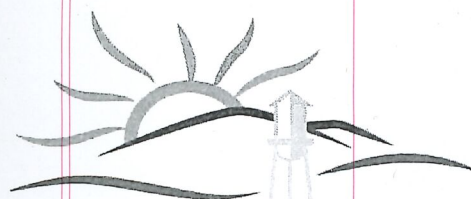
1. **CORRES: Hon. Jason Kenney, Premier of Alberta**
RE: Congratulations to Mayor and Council
2. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Congratulations to Mayor and Council
3. **CORRES: Hon. Kaycee Madu, Minister of Justice and Solicitor General**
RE: Alberta Provincial Police Service Transition Study
4. **CORRES: Alberta Ombudsman**
RE: Fairness Update
5. **CORRES: Climate Caucus**
RE: Congratulations on the 2021 Election Results
6. **CORRES: Alberta Health Services**
RE: AHS Welcome to all Calgary Zone Municipal Leaders
7. **CORRES: Library Association of Alberta**
RE: Congratulations to Town Council
8. **CORRES: Community Futures Alberta Southwest**
RE: Seeking Nominations for Board Position
9. **CORRES: SouthGrow Regional Economic Development**
RE: Elected Officials Information
10. **CORRES: Claresholm & District Chamber of Commerce**
RE: Alberta Film Industry – Film Friendly Municipalities
11. **REQUEST FOR DECISION: Library Endowment**
12. **REQUEST FOR DECISION: The Range Gravel Road Experience**
13. **REQUEST FOR DECISION: Arena Advertising**
14. **INFORMATION BRIEF: Atrum Coal**
15. **INFORMATION BRIEF: Councillor Committee Reporting**
16. **INFORMATION BRIEF: AUMA Report**
17. **INFORMATION BRIEF: CAO Report**
18. **INFORMATION BRIEF: Council Resolution Status**
19. **ADOPTION OF INFORMATION ITEMS**
20. **IN CAMERA:**
 - a. **PERSONNEL – FOIP Section 17**
 - b. **PERSONNEL – FOIP Section 17**

INFORMATION ITEMS:

1. Municipal Planning Commission Minutes – October 15, 2021
2. Alberta SouthWest Regional Alliance Special Meeting Notes – September 1, 2021
3. Alberta SouthWest Regional Alliance Board Meeting Minutes – August 4, 2021
4. Claresholm Library Board Meeting Minutes – October 19, 2021

ADJOURNMENT

Handwritten initials: A.J. & a signature



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES NOVEMBER 22, 2021

Place: Council Chambers (COVID-19 protocols in place)
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic; Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – NOVEMBER 8, 2021

Moved by Councillor Zimmer that the Regular Meeting Minutes of November 8, 2021 be accepted as presented.

CARRIED

DELEGATION: CLARESHOLM COORDINATED COMMUNITY RESPONSE TO ELDER ABUSE COALITION: Gabrielle Kirk

Gabrielle Kirk was present to speak to Council regarding the Coalition's request to have a member of Town Council as a representative on their board. They have a varied membership that covers many different groups from the community, and they would like a representative from Council on their board who would assist in ensuring that the needs of the community are met.

Moved by Councillor Cutler to adjourn the regular meeting to hold the Public Hearing at 7:06 p.m.

CARRIED

PUBLIC HEARING: BYLAW #1728 – Road Closure Bylaw

Moved by Councillor Kettles to open the Public Hearing regarding Bylaws #1728 at 7:07 p.m.

CARRIED

The purpose of the bylaw is for closing to public travel and creating title to and disposing of portions of public roadway.

Mayor Petrovic asked if there were any comments from the public.

Chief Administrative Officer Abe Tinney explained the process regarding this Bylaw to Council.

No comments were received from the public regarding Bylaw #1728. Some comments were received from utility companies, however no concerns were raised. No one from the public attended the meeting to voice their concerns.

Moved by Councillor Meister to close the Public Hearing at 7:08 p.m.

CARRIED

Moved by Councillor Carlson to reconvene to the regular meeting at 7:08 p.m.

CARRIED

ACTION ITEMS:

1. CORRES: Hon. Jason Kenney, Premier of Alberta
RE: Congratulations to Mayor and Council

Received for information.

2. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Congratulations to Mayor and Council

Received for information.

3. CORRES: Hon. Kaycee Madu, Minister of Justice and Solicitor General
RE: Alberta Provincial Police Service Transition Study

Received for information.

Council to attend the free Claresholm session on Tuesday, January 25, 2022.

A-L

OK

4. **CORRES: Alberta Ombudsman**
RE: Fairness Update

Received for information.

5. **CORRES: Climate Caucus**
RE: Congratulations on the 2021 Election Results

Received for information.

6. **CORRES: Alberta Health Services**
RE: AHS Welcome to all Calgary Zone Municipal Leaders

Received for information.

7. **CORRES: Library Association of Alberta**
RE: Congratulations to Town Council

Received for information.

8. **CORRES: Community Futures Alberta Southwest**
RE: Seeking Nominations for Board Position

MOTION #21-195

Moved by Councillor Carlson to direct administration to pass on this request to the Economic Development Committee to ask for their recommendation to Council in order for an appointment to be made.

CARRIED

9. **CORRES: SouthGrow Regional Economic Development**
RE: Elected Officials Information

Mayor Petrovic along with Councillors Carlson and Meister will attend "Economic Development for Elected Officials" training on January 20, 2022 in Coaldale.

10. **CORRES: Claresholm & District Chamber of Commerce**
RE: Alberta Film Industry – Film Friendly Municipalities

Received for information.

11. **REQUEST FOR DECISION: Library Endowment**

Brenda Akins from CIBC was present to answer questions regarding this endowment.

MOTION #21-196

Moved by Councillor Cutler to accept and acknowledge the very generous annual donation of \$25,000 for the benefit of the Claresholm Public Library for programming and equipment, and confirm that the funds will be used for this purpose.

CARRIED

12. **REQUEST FOR DECISION: The Range Gravel Road Experience**

MOTION #21-197

Moved by Councillor Zimmer to hold the Start & Finish line for The Range Gravel Experience event July 23, 2022 at Centennial Park Campground.

CARRIED

MOTION #21-198

Moved by Councillor Schlossberger to set a \$5.00 Shower Fee for riders in the Range Gravel Road Experience at Centennial Park Campground after finishing the gravel road race on July 23, 2022.

CARRIED

MOTION #21-199

Moved by Councillor Kettles to have the Campground Attendant(s) reserve campsites for the event until May 31, 2022 for the Riders in the Range Gravel Road Experience to advance register their sites, after that time the campsites would be available as normal.

CARRIED

13. **REQUEST FOR DECISION: Arena Advertising**

MOTION #21-200

Moved by Councillor Carlson to adopt Policy #5.7.50 version 1.1, the Arena Advertising Fee Policy, as presented effective September 1, 2021.

CARRIED

14. **INFORMATION BRIEF: Atrum Coal**

Received for information.

15. **INFORMATION BRIEF: Councillor Committee Reporting**

MOTION #21-201

Moved by Councillor Cutler to approve the Council Committee Reporting process as presented to begin in January 2022.

CARRIED

16. **INFORMATION BRIEF: AUMA Report**

Received for information.

17. **INFORMATION BRIEF: CAO Report**

Received for information.

A.J. 28

18. INFORMATION BRIEF: Council Resolution Status

Received for information.

19. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Carlson to adopt the information items as presented.

CARRIED

20. IN CAMERA

- a. PERSONNEL – FOIP Section 17
- b. PERSONNEL – FOIP Section 17

Moved by Councillor Meister to go In Camera at 7:50 p.m. for the following items:

- a. PERSONNEL – FOIP Section 17
- b. PERSONNEL – FOIP Section 17

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 7:50 p.m.

Councillor Meister excused herself from the meeting at 8:00 p.m. due to a potential conflict of interest regarding Personnel.

Councillor Meister rejoined the meeting at 8:05 p.m.

Moved by Councillor Meister to come out of In Camera at 8:25 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:25 p.m.

21. IN CAMERA

- a. PERSONNEL – FOIP Section 17

Councillor Meister declared a conflict of interest and left the meeting at 8:26 p.m.

MOTION #21-202

Moved by Councillor Cutler to appoint Donna Meister to the Claresholm Library Board.

CARRIED

Councillor Meister rejoined the meeting at 8:27 p.m.

MOTION #21-203

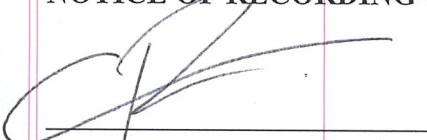
Moved by Councillor Kettles to appoint Barry Wood to the Claresholm Museum Board.

CARRIED

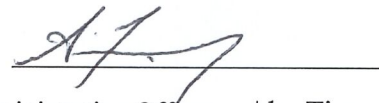
ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:28 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 8:28 p.m.



Mayor – Chelsae Petrovic



Chief Administrative Officer – Abe Tinney