



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
NOVEMBER 28, 2022
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – NOVEMBER 14, 2022

ACTION ITEMS:

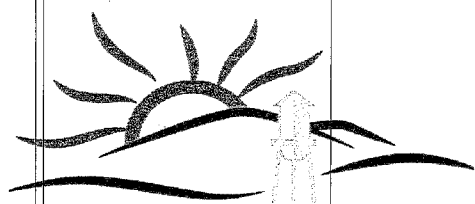
1. **BYLAW #1754 – BMO Operational Borrowing Bylaw**
RE: 1st Reading
2. **BYLAW #1755 – AMSC Operational Borrowing Bylaw**
RE: 1st Reading
3. **CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs**
RE: 2022/23 Fire Services Training Grant
4. **CORRES: Town of Nanton**
RE: Intermunicipal Collaboration Framework
5. **REQUEST FOR DECISION: Fortis Franchise Fee**
6. **REQUEST FOR DECISION: Annexation**
7. **REQUEST FOR DECISION: Claresholm Fire Department Business Plan**
8. **REQUEST FOR DECISION: Fire Engine Replacement Purchase**
9. **REQUEST FOR DECISION: 2023 Interim Budget**
10. **FINANCIAL REPORT: Statement of Operations October 31, 2022**
11. **INFORMATION BRIEF: CRAZ Workshop**
12. **INFORMATION BRIEF: CAO Report**
13. **INFORMATION BRIEF: Council Committee Reports**
14. **INFORMATION BRIEF: Council Resolution Status**
15. **ADOPTION OF INFORMATION ITEMS**
16. **IN CAMERA:**
 - a. **Personnel – FOIP Section 17**
 - b. **Personnel – FOIP Section 17**

INFORMATION ITEMS:

1. Willow Creek Regional Waste Management Services Commission Meeting Minutes – Oct 19, 2022
2. Claresholm & District Museum Board Meeting Minutes – September 28, 2022
3. Oldman River Regional Services Commission Executive Meeting Minutes – Oct 13, 2022
4. Claresholm Public Library Board Meeting Minutes – October 25, 2022

ADJOURNMENT

AJ



Claresholm

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 28, 2022

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

COUNCIL PRESENT: Deputy Mayor Kandice Meister, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Brad Schlossberger and Craig Zimmer

ABSENT: Mayor Chelsae Petrovic

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Deputy Mayor Meister provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Deputy Mayor Meister.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – NOVEMBER 14, 2022**

Moved by Councillor Zimmer that the Regular Meeting Minutes of November 14, 2022 be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1754 – BMO Operational Borrowing Bylaw
RE: 1st Reading

Moved by Councillor Carlson to give Bylaw #1754, the BMO Operational Borrowing Bylaw regarding the Town's revolving line of credit in the amount of \$450,000, 1st Reading.

CARRIED

2. BYLAW #1755 – AMSC Operational Borrowing Bylaw
RE: 1st Reading

Moved by Councillor Cutler to give Bylaw #1755, the AMSC Operational Borrowing Bylaw regarding the Town's MasterCard account in the amount of \$50,000, 1st Reading.

CARRIED

3. CORRES: Hon. Rebecca Schulz, Minister of Municipal Affairs
RE: 2022/23 Fire Services Training Grant

Received for information.

4. CORRES: Town of Nanton
RE: Intermunicipal Collaboration Framework

Received for information.

5. REQUEST FOR DECISION: Fortis Franchise Fee

Received for information.

6. REQUEST FOR DECISION: Annexation

MOTION #22-150

Moved by Councillor Schlossberger to proceed with the intent for annexation for the land located at:

4;27;12;22 NE
4;27;12;27 NE
4;27;12;27 SE

from the MD of Willow Creek No. 26 to the Town of Claresholm.

CARRIED

7. REQUEST FOR DECISION: Claresholm Fire Department Business Plan

MOTION #22-151

Moved by Councillor Zimmer to approve the Claresholm Fire Department's Business Plan as presented.

CARRIED

8. REQUEST FOR DECISION: Fire Engine Replacement Purchase

MOTION #22-152

Moved by Councillor Kettles to accept the proposal and proceed with the purchase of the Fort Gary Triple Combination pumper, at a cost of \$667,840.00.

CARRIED

A.T. 8

MOTION #22-153

Moved by Councillor Zimmer to fund the 15% down payment of the Fort Gary Triple Combination pumper from the Fire Capital Reserve.

CARRIED

9. REQUEST FOR DECISION: 2023 Interim Budget

MOTION #22-154

Moved by Councillor Cutler to approve the Interim 2023 Operational and Capital Budgets as presented.

CARRIED

10. FINANCIAL REPORT: Statement of Operations October 31, 2022

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended October 31, 2022 as presented.

CARRIED

11. INFORMATION BRIEF: CRAZ Workshop

Received for information.

12. INFORMATION BRIEF: CAO Report

Received for information.

13. INFORMATION BRIEF: Council Committee Reports

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

CARRIED

16. IN CAMERA:

a. Personnel – FOIP Section 17

b. Personnel – FOIP Section 17

Moved by Councillor Carlson to go In Camera at 7:44 p.m. for the following items:

a. Personnel – FOIP Section 17

b. Personnel – FOIP Section 17

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Meister stated that the live stream has ended at 7:44 p.m.

Moved by Councillor Cutler to come out of In Camera at 8:05 p.m.

CARRIED

NOTICE OF RECORDING: Deputy Mayor Meister provided notice that live streaming and recording of the Council meeting would begin again at 8:05 p.m.

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:05 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Deputy Mayor Meister noted that recording ceased at 8:05 p.m.


Mayor – Chelsae Petrovic


Chief Administrative Officer – Abe Tinney