



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
MAY 9, 2022
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – APRIL 25, 2022

ACTION ITEMS:

1. **BYLAW #1738 – Land Use Bylaw Amendment**
RE: 1st Reading
2. **BYLAW #1739 – 2022 Property Tax Rate Bylaw**
RE: 2nd & 3rd Readings
3. **CORRES: Mayor Andrew Prokop, Town of Taber**
RE: Increasing Utility Fees
4. **CORRES: Town of Taber**
RE: Registrations Open for Alberta-Japan Twinned Municipalities Conference
5. **CORRES: Alberta Seniors and Housing**
RE: Seniors' Week 2022
6. **CORRES: National Police Federation**
RE: Keep Alberta RCMP Community Engagement Final Report
7. **REQUEST FOR DECISION: Letter of Support – Claresholm Golf Club**
8. **REQUEST FOR DECISION: 2022 Fair Days Road Closures**
9. **REQUEST FOR DIRECTION: 2022 Parade Attendance**
10. **REQUEST FOR DIRECTION: Shared Services – Economic Development**
11. **FINANCIAL REPORT: Statement of Operations March 31, 2022**
12. **INFORMATION BRIEF: Strategic Plan Report**
13. **INFORMATION BRIEF: Council Committee Reports**
14. **INFORMATION BRIEF: Council Resolution Status**
15. **ADOPTION OF INFORMATION ITEMS**
16. **IN CAMERA:**
 - a. **Personnel – FOIP Section 17**
 - b. **LAND – FOIP Section 16**

INFORMATION ITEMS:

1. Municipal Planning Commission Meeting Minutes – March 25, 2022
2. Reaching Home Rural & Remote Regional Advisory Board in Alberta – seeking representatives
3. Age-Friendly Alberta Newsletter – April 2022
4. Southgrow Regional Economic Development Monthly Report – May 2022
5. Claresholm & District Transportation Society Meeting Minutes – March 17, 2022
6. Alberta SouthWest Bulletin – May 2022
7. Alberta SouthWest Regional Alliance Board Meeting Minutes – March 30, 2022

ADJOURNMENT

AJ 8



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES MAY 9, 2022

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – APRIL 25, 2022

Moved by Councillor Zimmer that the Regular Meeting Minutes of April 25, 2022 be accepted as presented.

CARRIED

ACTION ITEMS:

1. **BYLAW #1738 – Land Use Bylaw Amendment**
RE: 1st Reading

Moved by Councillor Carlson to give Bylaw #1738, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

2. **BYLAW #1739 – 2022 Property Tax Rate Bylaw**
RE: 2nd & 3rd Readings

MOTION #22-069 Moved by Councillor Kettles that Bylaw #1739, be amended prior to 2nd reading to amend tax rates as follows:

- General Municipal Residential and Vacant Residential and Farmland (VR & F) to 0.0069784
- General Municipal Non-Residential and Linear and Designated Industrial Properties (DIP) to 0.0117152
- ASFF Residential and Vacant Residential and Farmland (VR & F) to 0.0025640
- ASFF Non-Residential and Linear and Designated Industrial Properties (DIP) to 0.0041994
- Porcupine Hills Lodge (PHL) rate to 0.0002623.

CARRIED

Moved by Councillor Cutler that Bylaw #1739, a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2022 taxation year receive 2nd Reading.

CARRIED

Moved by Councillor Meister that Bylaw #1739, a bylaw to authorize the rates of taxation to be levied against assessable property within the Town of Claresholm for the 2022 taxation year receive 3rd and Final Reading.

CARRIED

3. **CORRES: Mayor Andrew Prokop, Town of Taber**
RE: Increasing Utility Fees

Received for information.

4. **CORRES: Town of Taber**
RE: Registrations Open for Alberta-Japan Twinned Municipalities Conference

Received for information.

5. **CORRES: Alberta Seniors and Housing**
RE: Seniors' Week 2022

Received for information.

6. **CORRES: National Police Federation**
RE: Keep Alberta RCMP Community Engagement Final Report

Received for information.

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7. REQUEST FOR DECISION: Letter of Support – Claresholm Golf Club

MOTION #22-070 Moved by Councillor Kettles to write a letter of support towards the Bridges at Claresholm Golf Club's application to the Community Facility Enhancement Grant, for the purpose of replacement of the irrigation system on the original 9 holes of the golf course.

CARRIED

8. REQUEST FOR DECISION: 2022 Fair Days Road Closures

MOTION #22-071 Moved by Councillor Cutler to extend the existing Street Market downtown parking lot and road closures on Saturday, August 13th, 2022 from 5:00 p.m. to 6:00 p.m.

CARRIED

MOTION #22-072 Moved by Councillor Kettles to approve the road closure of the downtown parking lot southernmost alley way, which runs East to West, from Linderman Law to Pharmasave, on Saturday August 13th 2022, from 8:00 a.m. to 6:00 p.m.

CARRIED

9. REQUEST FOR DIRECTION: 2022 Parade Attendance

MOTION #22-073 Moved by Councillor Carlson to approve the Town of Claresholm's float to attend the 2022 parades as presented with the exception of Bellevue with a budget of up to \$1,500 for candy.

CARRIED

10. REQUEST FOR DIRECTION: Shared Services – Economic Development

Received for information.

11. FINANCIAL REPORT: Statement of Operations March 31, 2022

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended March 31, 2022 as presented.

CARRIED

12. INFORMATION BRIEF: Strategic Plan Report

Received for information.

13. INFORMATION BRIEF: Council Committee Reports

Received for information.

14. INFORMATION BRIEF: Council Resolution Status

Received for information.

15. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Carlson to adopt the information items as presented.

CARRIED

16. IN CAMERA:

- a. Personnel – FOIP Section 17
- b. Land – FOIP Section 16

Moved by Councillor Carlson to go In Camera at 7:38 p.m. for the following items:

- a. Personnel – FOIP Section 17
- b. Land – FOIP Section 16

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 7:38 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:01 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:01 p.m.

b. Land – FOIP Section 16

MOTION #22-074 Moved by Councillor Schlossberger to advertise a closed bid auction for Lots 66, 67, 68, 69 Block 118, Plan 8010781, and Lots 2, 3, 4, Block 117, Plan 8010781, with a reserve bid of \$30,000 per lot, conditional on the successful bidder entering into a purchase agreement with the Town which includes a development obligation and option to reacquire at 50% of the purchase price.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:02 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 8:02 p.m.


Mayor – Chelsae Petrovic


Chief Administrative Officer – Abe Tinney