

**Claresholm**

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
MAY 24, 2022  
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West  
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**NOTICE OF RECORDING**

**CALL TO ORDER**

**AGENDA:**

**ADOPTION OF AGENDA**

**MINUTES:**

**REGULAR MEETING – MAY 9, 2022**

**DELEGATION:**

**THE WOODSHED**

**ACTION ITEMS:**

**RE: Request to Use Arena Mezzanine**

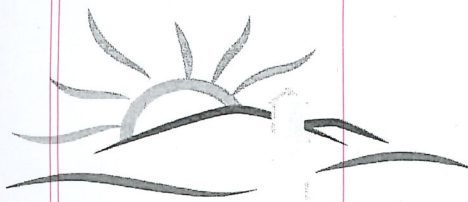
1. **CORRES: Federation of Canadian Municipalities**  
**RE: Annual Conference and Tradeshow**
2. **CORRES: Mayor Cheryl Calinoiu, Town of Mundare**  
**RE: Alberta Provincial Police Force**
3. **CORRES: Mayor Jack Van Rijn, Town of Coaldale**  
**RE: Increasing Utility Fees**
4. **CORRES: Carmangay Horticultural Association**  
**RE: Carmangay's Annual Sports Day & Fair**
5. **CORRES: Lethbridge Construction Association**  
**RE: Complimentary Brunch – June 2, 2022**
6. **CORRES: Claresholm and Area Palliative Care Committee**  
**RE: 2022 Christmas Cruise Drive Thru Light Display**
7. **CORRES: Glenda McNair**  
**RE: Use of Centennial Park**
8. **CORRES: Paul Zemlak, Claresholm Pharmacy**  
**RE: Town Council Tax Increases Will Kill Businesses**
9. **CORRES: Jennie McMasters**  
**RE: Canadian Powerlifting League**
10. **TRAINING: Elected Officials Training Program**  
**RE: Regional Partnerships & Collaboration – Virtual**
11. **REQUEST FOR DECISION: FCSS Summer Bash**
12. **REQUEST FOR DECISION: Estate Donation – Sporting Equipment**
13. **REQUEST FOR DECISION: Westrose Avenue Infrastructure Project**
14. **REQUEST FOR DECISION: Request for Tax Waiver – Medical Clinic**
15. **REQUEST FOR DECISION: Tax Sale Property**
16. **INFORMATION BRIEF: Local Government Fiscal Framework Engagement**
17. **INFORMATION BRIEF: CAO Report**
18. **INFORMATION BRIEF: Council Committee Reports**
19. **INFORMATION BRIEF: Council Resolution Status**
20. **ADOPTION OF INFORMATION ITEMS**
21. **IN CAMERA:**
  - a. **Contracts – FOIP Section 16**

**INFORMATION ITEMS:**

1. Claresholm & District Museum Board Meeting Minutes – March 16, 2022
2. Claresholm Public Library Board Meeting Minutes – April 19, 2022
3. Willow Creek Regional Waste Management Services Commission Minutes – April 20, 2022

**ADJOURNMENT**

AJ. 8



# Claresholm

## TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES MAY 24, 2022

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

**COUNCIL PRESENT:** Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Kandice Meister, Brad Schlossberger and Craig Zimmer

**PRESENT REMOTELY BY ZOOM:** Councillor Rod Kettles

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:07 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:07 p.m. by Mayor Petrovic.

**AGENDA:** Moved by Councillor Meister that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** REGULAR MEETING – MAY 9, 2022

Moved by Councillor Zimmer that the Regular Meeting Minutes of May 9, 2022 be accepted as presented.

**CARRIED**

**DELEGATION:** THE WOODSHED

**RE: Request to Use Arena Mezzanine**

Appearing on behalf of the Woodshed was Layne Derochie. The group would like to use the Arena Mezzanine for their Brazilian Jujitsu school starting August 1, 2022. The school would operate daily. They would like to try using the space for six months, then if the space works, they would like a year-to-year lease.

**ACTION ITEMS:**

1. **CORRES: Federation of Canadian Municipalities**

**RE: Annual Conference and Trade Show**

Received for information.

2. **CORRES: Mayor Cheryl Calinoiu, Town of Mundare**

**RE: Alberta Provincial Police Force**

Received for information.

3. **CORRES: Mayor Jack Van Rijn, Town of Coaldale**

**RE: Increasing Utility Fees**

Received for information.

4. **CORRES: Carmangay Horticultural Association**

**RE: Carmangay's Annual Sports Day & Fair**

Received for information.

5. **CORRES: Lethbridge Construction Association**

**RE: Complimentary Brunch – June 2, 2022**

Mayor Petrovic to attend on behalf of the Town of Claresholm.

6. **CORRES: Claresholm and Area Palliative Care Committee**

**RE: 2022 Christmas Cruise Drive Thru Light Display**

MOTION #22-075

Moved by Councillor Carlson to allow the Claresholm & Area Palliative Care Committee to use Centennial Park Campground for a Christmas light display as a fundraiser, to allow them to use the Town's power supply for their display, and to ensure that the roads are clear of snow for their event to be held in December 2022.

**CARRIED**

7. **CORRES: Glenda McNair**

**RE: Use of Centennial Park**

Received for information.

8. **CORRES: Paul Zemlak, Claresholm Pharmacy**

**RE: Town Council Tax Increases Will Kill Businesses**

Received for information.

A7.8



9. CORRES: Jennie McMasters  
RE: Canadian Powerlifting League

Received for information.

10. TRAINING: Elected Officials Training Program  
RE: Regional Partnerships & Collaboration – Virtual

Received for information.

11. REQUEST FOR DECISION: FCSS Summer Bash

MOTION #22-076

Moved by Councillor Cutler to approve the use of Patterson Park for Claresholm & District FCSS's community event on Thursday, July 28, 2022 from 5:00 to 8:00 p.m.

**CARRIED**

12. REQUEST FOR DECISION: Estate Donation – Sporting Equipment

MOTION #22-077

Moved by Councillor Cutler to approve the sporting equipment purchases as presented, with the funding to come from monies donated by the Estate of Ruby Thomas.

**CARRIED**

13. REQUEST FOR DECISION: Westrose Avenue Infrastructure Project

MOTION #22-078

Moved by Councillor Schlossberger to award the Westrose Avenue Project to McNally Contractors (2011) Ltd. in the amount of \$570,148.21 plus GST.

**CARRIED**

14. REQUEST FOR DECISION: Request for Tax Waiver – Medical Clinic

MOTION #22-079

Moved by Councillor Carlson to cancel the municipal portion of the 2022 property taxes levied on the property owned by the MD of Willow Creek located at 4215 Fairway Drive in the amount of \$7,064.27 in the spirit of cooperation with our municipal neighbour. This cancellation is equitable to the parties involved in recognition of the support the MD of Willow Creek provides to the Town of Claresholm by way of the ICF recreation grant and the Town's support of public health by way of supporting the Claresholm Medical Clinic.

**CARRIED**

15. REQUEST FOR DECISION: Tax Sale Property

MOTION #22-080

Moved by Councillor Cutler that the 2022 tax recovery auction date be set for 9:00 am on August 23, 2022.

**CARRIED**

MOTION #22-081

Moved by Councillor Zimmer that the 2022 tax recovery reserve bid for the southerly one hundred and four (104) feet in perpendicular width throughout lot four (4), Block 1, Plan 658LK, at \$422,000.

**CARRIED**

MOTION #22-082

Moved by Councillor Meister that the 2022 tax recovery sale is subject to the terms and conditions of sale as recommended.

**CARRIED**

16. INFORMATION BRIEF: Local Government Fiscal Framework Engagement

Received for information.

17. INFORMATION BRIEF: CAO Report

Received for information.

18. INFORMATION BRIEF: Council Committee Reports

Received for information.

19. INFORMATION BRIEF: Council Resolution Status

Received for information.

20. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

**CARRIED**

21. IN CAMERA:

a. Contracts – FOIP Section 16

Moved by Councillor Carlson to go In Camera at 8:08 p.m. for the following items:

a. Contracts – FOIP Section 16

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic stated that the live stream has ended at 8:22 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:22 p.m.

**CARRIED**

AJ. 08

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:22 p.m.

**a. Contracts – FOIP Section 16**

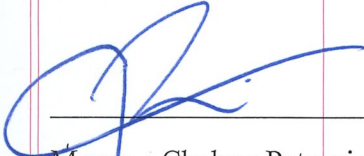
MOTION #22-083      Moved by Councillor Cutler to approve amendments to the transfer of ownership agreement of the 1949 Chevrolet Brickle-Seagrave Pumper as presented.

**CARRIED**

**ADJOURNMENT:**      Moved by Councillor Carlson that the meeting adjourn at 8:23 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic noted that recording ceased at 8:23 p.m.

  
\_\_\_\_\_  
Mayor – Chelsae Petrovic

  
\_\_\_\_\_  
Chief Administrative Officer – Abe Tinney