



TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
JUNE 14, 2021  
AGENDA

Time: 7:00 P.M.  
Place: Council Chambers  
Town of Claresholm Multi-Use Community Building  
111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

MINUTES:

ACTION ITEMS:

ADOPTION OF AGENDA

REGULAR MEETING – MAY 25, 2021

1. BYLAW #1725 – Unsightly Premises and Property Standards Bylaw Amendment  
RE: 1<sup>st</sup> Reading
2. BYLAW #1726 – Traffic & Highways Bylaw Amendment  
RE: 1<sup>st</sup> Reading
3. DELEGATION RESPONSE: Atrum Coal  
RE: Proposed Elan Metallurgical Coal Project
4. CORRES: Shannon Stubbs, MP Lakeland (Alberta)  
RE: Bill C-21
5. CORRES: Mayor Donna Buchinski, Town of Falher  
RE: Support for the RCMP
6. CORRES: Mayor Janet Jabush, Town of Mayerthorpe  
RE: Royal Canadian Mounted Police and Provincial Policing
7. CORRES: Chair Dave Schebek, Improvement District No. 9, Banff National Park  
RE: Alberta Provincial Police Service (APPS)
8. CORRES: Mayor Craig Lukinuk, Smoky Lake County  
RE: Letter of Support to Retain the RCMP in Alberta
9. CORRES: Mayor Jim Wood, Red Deer County  
RE: Proposed Alberta Provincial Police Service
10. CORRES: Mayor Scott Schroeder, Village of Milo  
RE: Support for the RCMP
11. CORRES: Lifesaving Society  
RE: Proclamation Request – National Drowning Prevention Week
12. CORRES: SouthGrow Regional Economic Development  
RE: SouthGrow Annual General Meeting – June 23, 2021
13. CORRES: Granum & District Canada Day Society  
RE: Canada Day Celebration
14. CORRES: Claresholm and Area Palliative Care Committee  
RE: Christmas Cruise Drive Thru Light Display – December 2021
15. CORRES: Claresholm Curling Club  
RE: Municipal Portion of 2021 Property Taxes
16. CORRES: The Bridges at Claresholm Golf Club  
RE: Municipal Portion of 2021 Property Taxes
17. CORRES: Sharon Hinkle  
RE: Water & Sewer Bills
18. REQUEST FOR DECISION: Insurance Reimbursement Policy
19. REQUEST FOR DECISION: Canada Day 2021
20. REQUEST FOR DECISION: C.O.L.A. Program
21. REQUEST FOR DECISION: Request to Use Amundsen Park – Such Drama
22. REQUEST FOR DECISION: Request to Use Amundsen Park – WC Gymnastics
23. REQUEST FOR DECISION: Letter of Support – Bridges at Claresholm Golf Club
24. REQUEST FOR DIRECTION: Fair Days 2021
25. FINANCIAL REPORT: Statement of Operations – April 30, 2021
26. INFORMATION BRIEF: Skatepark Construction Plans
27. INFORMATION BRIEF: Auction Sale of Excess Equipment
28. INFORMATION BRIEF: Strategic Plan Report
29. INFORMATION BRIEF: Council Resolution Status

30. ADOPTION OF INFORMATION ITEMS

31. IN CAMERA:

- a. PERSONNEL – FOIP Section 17
- b. CONTRACTS – FOIP Section 16

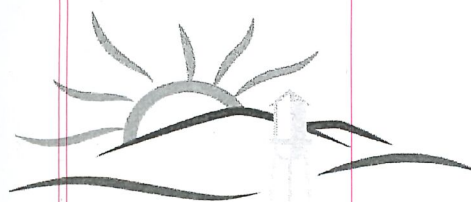
INFORMATION ITEMS:

- 1. Municipal Planning Commission Meeting Minutes – April 30, 2021
- 2. Oldman River Regional Services Commission (ORRSC) Annual Board Meeting Minutes – January 7, 2021
- 3. Alberta SouthWest Bulletin – June 2021

ADJOURNMENT







# Claresholm

**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**JUNE 14, 2021**

Place: Council Chambers  
Town of Claresholm Multi-Use Community Building  
111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**COUNCIL PRESENT:** Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Councillor Lise Schulze and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor MacPherson.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** REGULAR MEETING – MAY 25, 2021

Moved by Councillor Zimmer that the Regular Meeting Minutes of May 25, 2021 be accepted as presented.

**CARRIED**

**ACTION ITEMS:**

1. BYLAW #1725 – Unsightly Premises and Property Standards Bylaw Amendment  
RE: 1st Reading

Moved by Councillor Schlossberger to give Bylaw #1725, the Unsightly Premises and Property Standards Bylaw Amendment, 1<sup>st</sup> Reading.

**CARRIED**

2. BYLAW #1726 – Traffic & Highways Bylaw Amendment  
RE: 1st Reading

Moved by Councillor Schulze to give Bylaw #1726, the Traffic & Highways Bylaw Amendment, 1st Reading.

**CARRIED**

3. DELEGATION RESPONSE: Atrum Coal  
RE: Proposed Elan Metallurgical Coal Project

Received for information.

4. CORRES: Shannon Stubbs, MP Lakeland (Alberta)  
RE: Bill C-21

Received for information.

5. CORRES: Mayor Donna Buchinski, Town of Falher  
RE: Support for the RCMP

Received for information.

6. CORRES: Mayor Janet Jabush, Town of Mayerthorpe  
RE: Royal Canadian Mounted Police and Provincial Policing

Received for information.

7. CORRES: Chair Dave Schebek, Improvement District No. 9, Banff National Park  
RE: Alberta Provincial Police Service (APPS)

Received for information.

8. CORRES: Mayor Craig Lukinuk, Smoky Lake County  
RE: Letter of Support to Retain the RCMP in Alberta

Received for information.

9. CORRES: Mayor Jim Wood, Red Deer County  
RE: Proposed Alberta Provincial Police Force

Received for information.

10. CORRES: Mayor Scott Schroeder, Village of Milo  
RE: Support for the RCMP

Received for information.

11. **CORRES: Lifesaving Society**  
**RE: Proclamation Request – National Drowning Prevention Week**

Received for information.

12. **CORRES: SouthGrow Regional Economic Development**  
**RE: SouthGrow Annual General Meeting – June 23, 2021**

Received for information.

13. **CORRES: Granum & District Canada Day Society**  
**RE: Canada Day Celebration**

MOTION #21-109 Moved by Councillor Moore to send the Town of Claresholm float to the Canada Day Celebrations in Granum on July 1<sup>st</sup> and to follow all public health guidelines in place at that time.

**CARRIED**

14. **CORRES: Claresholm & Area Palliative Care Committee**  
**RE: Christmas Cruise Drive Thru Light Display – December 2021**

MOTION #21-110 Moved by Councillor Schlossberger to allow the Claresholm & Area Palliative Care Committee to use Centennial Park Campground for a Christmas light display as a fundraiser, to allow them to use the Town's power supply for their display, and to ensure that the roads are clear of snow for their event.

**CARRIED**

15. **CORRES: Claresholm Curling Club**  
**RE: Municipal Portion of 2021 Property Taxes**

MOTION #21-111 Moved by Councillor Moore to forgive the municipal portion of the 2021 property taxes of the Claresholm Curling Club in the amount of \$994.71.

**CARRIED**

16. **CORRES: The Bridges at Claresholm Golf Club**  
**RE: Municipal Portion of 2021 Property Taxes**

MOTION #21-112 Moved by Councillor Cutler to forgive the municipal portion of the 2021 property taxes of the Claresholm Golf Club in the amount of \$2,963.49.

**CARRIED**

17. **CORRES: Sharon Hinkle**  
**RE: Water & Sewer Bills**

Received for information.

18. **REQUEST FOR DECISION: Insurance Reimbursement Policy**

MOTION #21-113 Moved by Councillor Schulze to adopt the updated policy 5.1.05 (v2.0) Community Organization Insurance Reimbursement Policy, as presented, effective June 14, 2021.

**CARRIED**

19. **REQUEST FOR DECISION: Canada Day 2021**

MOTION #21-114 Moved by Councillor Moore to approve Town of Claresholm Canada Day Event, to be held at Centennial Park on Thursday July 1, 2021 open to the public at 9:00 am, closing to the public no later than 7:00 pm, with all current provincial and federal health and safety protocols in place to prevent the spread of COVID-19, including distancing, sanitization and availability of masks.

**CARRIED**

20. **REQUEST FOR DECISION: C.O.L.A. Program**

MOTION #21-115 Moved by Councillor Cutler to authorize the Bylaw Officer to implement the Claresholm Off Leash Ambassador (COLA) program as a six-month pilot project.

**CARRIED**

21. **REQUEST FOR DECISION: Request to Use Amundsen Park – Such Drama**

MOTION #21-116 Moved by Councillor Carlson to approve the use of Amundsen Park for Such Drama's community event, subject to public health orders in effect for July 24<sup>th</sup>, 2021.

**CARRIED**

22. **REQUEST FOR DECISION: Request to Use Amundsen Park – Willow Creek Gymnastics**

MOTION #21-117 Moved by Councillor Moore to approve the use of Amundsen Park for a Water Fight Event (within Amundsen Park only) put on by the Willow Creek Gymnastics Team, subject to public health orders in effect for July 17<sup>th</sup>, 2021 with permission to set up the night before, that they ensure the park is well cleaned up following the event, and the Town will donate the water for this event.

**CARRIED**



**23. REQUEST FOR DECISION: Letter of Support – Bridges at Claresholm Golf Club**

MOTION #21-118

Moved by Councillor Zimmer to write a letter of support towards the Bridges at Claresholm Golf Club's application to the Canada Community Foundation, Healthy Communities Initiative Grant, for the purpose of replacement of the irrigation system on the original 9 holes of the golf course.

**CARRIED**

**24. REQUEST FOR DIRECTION: Fair Days 2021**

MOTION #21-119

Moved by Councillor Schlossberger to allow planning for Fair Days on August 13, 14 & 15, 2021 to continue as usual with as many events as possible to proceed dependent on current public health guidelines at that time.

**CARRIED**

**25. FINANCIAL REPORT: Statement of Operations – April 30, 2021**

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended April 30, 2021 as presented.

**CARRIED**

**26. INFORMATION BRIEF: Skatepark Construction Plans**

Received for information.

**27. INFORMATION BRIEF: Auction Sale of Excess Equipment**

Received for information.

**28. INFORMATION BRIEF: Strategic Plan Report**

Received for information.

**29. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**30. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Schulze to adopt the information items as presented.

**CARRIED**

**31. IN CAMERA**

- a. PERSONNEL – FOIP Section 17
- b. CONTRACTS – FOIP Section 16

Moved by Councillor Zimmer to go In Camera at 7:54 p.m. for the following items:

- a. PERSONNEL – FOIP Section 17
- b. Intergovernmental Relations – FOIP Section 21

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson stated that the live stream has ended at 7:54 p.m.

Moved by Councillor Cutler to come out of In Camera at 8:23 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:23 p.m.

- a. PERSONNEL – FOIP Section 17

MOTION #21-120

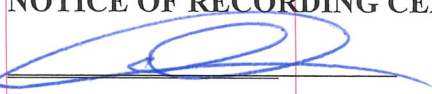
Moved by Councillor Cutler to appoint Vonda Chatterton to the Claresholm Housing Authority Board.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 8:24 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson noted that recording ceased at 8:24 p.m.

  
Mayor – Doug MacPherson

  
Chief Administrative Officer – Marian Carlson