

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JUNE 27, 2022
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

MINUTES:

DELEGATION:

ACTION ITEMS:

ADOPTION OF AGENDA

REGULAR MEETING – JUNE 13, 2022

CLARESHOLM RESIDENT, Wayne MacKay

RE: Sanitary Sewer Line Issues

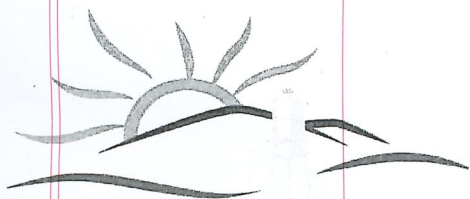
1. **BYLAW #1742 – Business License Bylaw Amendment**
RE: 1st Reading
2. **BYLAW #1743 – Land Use Bylaw Amendment**
RE: 1st Reading
3. **BYLAW #1744 – Water & Sewer Utility Bylaw Amendment**
RE: 1st Reading
4. **DELEGATION RESPONSE: Claresholm History Book Committee**
RE: History Book Loan
5. **CORRES: Reeve Glen Ockerman, County of St. Paul**
RE: Rising Cost of Alberta Utility Fees
6. **CORRES: Reeve Maryanne Sandberg, Municipal District of Willow Creek**
RE: Town of Claresholm Strategic Plan 2022-2026
7. **REQUEST FOR DECISION: Claresholm Curling Club Tax Waiver Request**
8. **REQUEST FOR DECISION: Claresholm Golf Club Tax Waiver Request**
9. **REQUEST FOR DECISION: Claresholm Fire Department Golf Fundraiser**
10. **REQUEST FOR DECISION: Claresholm Skatepark Association – Letter of Support**
11. **REQUEST FOR DECISION: Amundsen Park – Kin Playground**
12. **REQUEST FOR DECISION: Canada Day Beer Gardens**
13. **REQUEST FOR DECISION: Fair Days 2022 Road Closures**
14. **REQUEST FOR DECISION: Town Council Open Houses**
15. **FINANCIAL REPORT: Statement of Operations May 31, 2022**
16. **INFORMATION BRIEF: FCSS Social Needs Assessment Survey**
17. **INFORMATION BRIEF: CAO Report**
18. **INFORMATION BRIEF: Council Committee Reports**
19. **INFORMATION BRIEF: Council Resolution Status**
20. **ADOPTION OF INFORMATION ITEMS**

INFORMATION ITEMS:

1. Municipal Planning Commission Meeting Minutes – May 20, 2022
2. Recreation for Life Foundation 50/50 Raffle
3. Willow Creek Regional Waste Management Services Commission Meeting Minutes – May 18, 2022
4. Claresholm & District Museum Board Meeting Minutes – April 20, 2022
5. ORRSC Periodical – “Cryptocurrency mining – A land use analysis of an emerging tech industry” – Summer 2022
6. Claresholm Public Library Board Meeting Minutes – May 17, 2022
7. Southgrow Regional Economic Development - Monthly Report for Mayors and Reeves, June 2022
8. Special Olympics Alberta – Provincial Summer Games 2025 – Call for Bids
9. Claresholm & District Transportation Society Meeting Minutes – May 19, 2022

ADJOURNMENT

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Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES JUNE 27, 2022

Place: Council Chambers
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Kandice Meister, Rod Kettles, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Carlson that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – JUNE 13, 2022

Moved by Councillor Zimmer that the Regular Meeting Minutes of June 13, 2022 be accepted as presented.

CARRIED

DELEGATIONS: CLARESHOLM RESIDENT, WAYNE MCKAY
RE: Sanitary Sewer Line Issues

Wayne McKay owns a home within the Town of Claresholm. He appeared to speak to Council regarding his house and the sanitary sewer line that connects to the main sanitary sewer line in the street.

ACTION ITEMS:

1. BYLAW #1742 – Business License Bylaw Amendment
RE: 1st Reading

Moved by Councillor Schlossberger to give Bylaw #1742, a Business License Bylaw Amendment, 1st Reading.

CARRIED

2. BYLAW #1743 – Land Use Bylaw Amendment
RE: 1st Reading

Received for information.

3. BYLAW #1744 – Water & Sewer Utility Bylaw Amendment
RE: 1st Reading

Moved by Councillor Schlossberger to give Bylaw #1744, a Water & Sewer Utility Bylaw Amendment, 1st Reading.

CARRIED

4. DELEGATION RESPONSE: Claresholm History Book Committee
RE: History Book Loan

MOTION #22-087

Moved by Councillor Cutler that the Town of Claresholm forgive \$6,450 owed by the Claresholm History Book Committee to the Town, which is the remaining balance of the 2010 loan issued to the Committee by the Town in the sum of \$20,000.

CARRIED

5. CORRES: Reeve Glen Ockerman, County of St. Paul
RE: Rising Cost of Alberta Utility Fees

Received for information.

6. CORRES: Reeve Maryanne Sandberg, Municipal District of Willow Creek
RE: Town of Claresholm Strategic Plan 2022-2026

Received for information.

7. REQUEST FOR DECISION: Claresholm Curling Club Tax Waiver Request

MOTION #22-088

Moved by Councillor Kettles to cancel the municipal portion of the 2022 property taxes levied on the property located at 430 – 53rd Avenue East in the amount of \$1,069.36.

CARRIED

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- MOTION #22-089 **8. REQUEST FOR DECISION: Claresholm Golf Club Tax Waiver Request**
 Moved by Councillor Carlson to cancel the municipal portion of the 2022 property taxes levied on the golf course, roll #11630000, in the amount of \$3,204.11.
CARRIED
- MOTION #22-090 **9. REQUEST FOR DECISION: Claresholm Fire Department Golf Fundraiser**
 Moved by Councillor Cutler to approve a gift basket donation to the Claresholm Fire Department's Annual Golf Fundraiser to be held on August 20, 2022 in a total amount of up to \$150.
CARRIED
- MOTION #22-091 **10. REQUEST FOR DECISION: Claresholm Skatepark Association – Letter of Support**
 Moved by Councillor Zimmer to write a letter of support towards the Claresholm Skatepark Association's application to the Alberta Blue Cross Built Together grant for the purpose of constructing a skatepark at 111 - 55 Avenue West.
CARRIED
- MOTION #22-092 **11. REQUEST FOR DECISION: Amundsen Park – Kin Playground**
 Moved by Councillor Cutler to approve the out-of-budget expenditure not to exceed \$6,000 for the fence and landscape remediation within Amundsen Park.
CARRIED
- MOTION #22-093 **12. REQUEST FOR DECISION: Canada Day Beer Gardens**
 Moved by Councillor Schlossberger to approve the responsible sale and consumption of liquor at Centennial Park, Friday, July 1, 2022 between 10:30 a.m. and 4:00 p.m., on the condition that an application to the Alberta Liquor and Gaming Commission has been approved and is displayed at the event.
CARRIED
- MOTION #22-094 **13. REQUEST FOR DECISION: Fair Days 2022 Road Closures**
 Moved by Councillor Kettles to approve the closure of the downtown parking lot, and the southernmost alley way which runs east to west from Linderman Law to Pharmasave, for the Willow Creek Ministerial Association's Interdenominational Church Service on Sunday, August 14, 2022 from 8:00 a.m. to 12:00 p.m., including use of the ATCO Community Stage and Town of Claresholm chairs.
CARRIED
- MOTION #22-095 **14. REQUEST FOR DECISION: Town Council Open Houses**
 Moved by Councillor Schlossberger to set an Open House on Thursday, July 21st, 2022 at 7:00 p.m. to discuss Council's Strategic Plan and Budget 2022, and that the Open House be held at the Multi-Use Community Building.
CARRIED
- 15. FINANCIAL REPORT: Statement of Operations May 31, 2022**
 Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended May 31, 2022 as presented.
CARRIED
- 16. INFORMATION BRIEF: FCSS Social Needs Assessment Survey**
 Received for information.
- 17. INFORMATION BRIEF: CAO Report**
 Received for information.
- 18. INFORMATION BRIEF: Council Committee Reports**
 Received for information.
- 19. INFORMATION BRIEF: Council Resolution Status**
 Received for information.
- 20. ADOPTION OF INFORMATION ITEMS**
 Moved by Councillor Cutler to adopt the information items as presented.
CARRIED
- MOTION #22-096 Moved by Councillor Schlossberger to direct administration to prepare a detailed report regarding Mr. Wayne McKay's sewer line issues, to provide an estimate as to the total cost of repairs that may be required, and to present that information to Council at a future meeting.
CARRIED
- ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 8:10 p.m.
CARRIED

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NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 8:10 p.m.



Mayor – Chelsae Petrovic



Chief Administrative Officer – Abe Tinney