

Claresholm

**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
JULY 18, 2022
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

MINUTES:

PUBLIC HEARING:

ACTION ITEMS:

ADOPTION OF AGENDA

REGULAR MEETING – JUNE 27, 2022

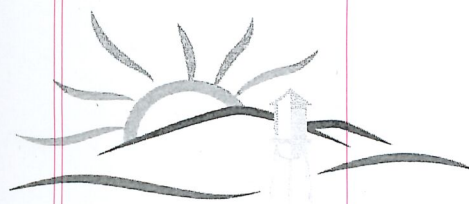
BYLAW #1740 – Land Use Bylaw Amendment

1. **BYLAW #1740 – Land Use Bylaw Amendment**
RE: 2nd & 3rd Readings
2. **BYLAW #1741 – Residential Tax Refund Bylaw**
RE: 1st Reading
3. **BYLAW #1742 – Business License Bylaw Amendment**
RE: 2nd & 3rd Readings
4. **BYLAW #1744 – Water & Sewer Utility Bylaw Amendment**
RE: 2nd & 3rd Readings
5. **DELEGATION RESPONSE: Claresholm Resident, Wayne MacKay**
RE: Sanitary Sewer Line Issues
6. **DELEGATION RESPONSE: The Woodshed**
RE: Request to Use Arena Mezzanine
7. **CORRES: National Police Federation**
RE: Following Up: Call to Action to the Government of Alberta
8. **REQUEST FOR DECISION: Fair Days Beer Gardens**
9. **REQUEST FOR DECISION: Appointment of Assessor**
10. **REQUEST FOR DECISION: Town's Unposted Speed Limit**
11. **INFORMATION BRIEF: 2021 Transfer to Water/Sewer Capital Reserve**
12. **INFORMATION BRIEF: Cancellation of Public Auction**
13. **INFORMATION BRIEF: Strategic Plan Report**
14. **INFORMATION BRIEF: Council Resolution Status**
15. **ADOPTION OF INFORMATION ITEMS**
16. **IN CAMERA:**
 - a. **Confidential Evaluations – FOIP Section 19**
 - b. **Land – FOIP Section 16**
 - c. **Land – FOIP Section 16**
 - d. **Legal – FOIP Section 27**
 - e. **Personnel – FOIP Section 17**
 - f. **Personnel – FOIP Section 17**

INFORMATION ITEMS:

1. Claresholm & District Museum Board Meeting Minutes – May 25, 2022
2. Thank you from the Willow Creek Composite High School 2022 Graduation Class

ADJOURNMENT



Claresholm

TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JULY 18, 2022

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Kandice Meister, Rod Kettles, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Carlson that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JUNE 27, 2022**

Moved by Councillor Meister that the Regular Meeting Minutes of June 27, 2022 be accepted as presented.

CARRIED

PUBLIC HEARING: **BYLAW #1740 – Land Use Bylaw Amendment**

Mayor Petrovic declared the Public Hearing open regarding Bylaw #1740 at 7:02 p.m.

CAO Abe Tinney presented Bylaw #1740, a Bylaw to amend Bylaw #1525, the Land Use Bylaw.

The purpose of the bylaw is to promote orderly, economical and beneficial development, enhance efficiency and service, and to bring the land use bylaw up to date with various new uses.

Planner Gavin Scott from the Oldman River Regional Services Commission provided some clarity on the bylaw for Council.

Mayor Petrovic asked if there were any comments from the public.

No comments were received from the public regarding Bylaw #1740.

Mayor Petrovic declared the Public Hearing closed at 7:06 p.m.

ACTION ITEMS:

1. BYLAW #1740 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings

MOTION #22-097

Moved by Councillor Cutler to add Day/Child Care Facilities into the Retail Commercial (C1), Highway Commercial (C2) & Public (P) Land Use Districts as Development Officer Discretionary Uses in Bylaw #1740 prior to 2nd Reading.

CARRIED

Moved by Councillor Schlossberger to give Bylaw #1740, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1740, a Land Use Bylaw Amendment, 3rd and Final Reading.

CARRIED

2. BYLAW #1741 – Residential Tax Refund Bylaw
Re: 1st Reading

Moved by Councillor Schlossberger to give Bylaw #1741, a Residential Tax Refund Bylaw, 1st Reading.

CARRIED

3. BYLAW #1742 – Business License Bylaw Amendment
RE: 2nd & 3rd Readings

Moved by Councillor Kettles to give Bylaw #1742, a Business License Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Carlson to give Bylaw #1742, a Business License Bylaw Amendment, 3rd & Final Reading.

CARRIED

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4. **BYLAW #1744 – Water & Sewer Utility Bylaw Amendment**
RE: 2nd & 3rd Readings

Moved by Councillor Cutler to give Bylaw #1744, a Water & Sewer Utility Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Zimmer to give Bylaw #1744, a Water & Sewer Utility Bylaw Amendment, 3rd & Final Reading.

CARRIED

5. **DELEGATION RESPONSE: Claresholm Resident, Wayne MacKay**
RE: Sanitary Sewer Line Issues

Received for information.

6. **DELEGATION RESPONSE: The Woodshed**
RE: Request to Use Arena Mezzanine

Moved by Councillor Cutler to allow the Woodshed Martial Arts to lease the Arena Mezzanine East side for \$800 per month for a six-month term starting July 1, 2022.

DEFEATED

7. **CORRES: National Police Federation**
RE: Following Up: Call to Action to the Government of Alberta

MOTION #22-098

Moved by Councillor Schlossberger to join the National Police Federation's Call to Action to the Government of Alberta concerning its pursuit of an Alberta Provincial Police Service, and to support the retention of the RCMP in Alberta.

CARRIED

8. **REQUEST FOR DECISION: Fair Days Beer Garden**

MOTION #22-099

Moved by Councillor Cutler to approve the responsible sale and consumption of liquor at the 50th Avenue West downtown parking lot, Saturday August 13, 2022, between 11:00 am and 4:00 pm, on the condition that an application to the Alberta Liquor and Gaming Commission has been approved and is displayed at the event.

CARRIED

9. **REQUEST FOR DECISION: Appointment of Assessor**

MOTION #22-100

Moved by Councillor Carlson to appoint the Town's current Assessor, Logan Wehlage, an employee of Benchmark Assessments Consultants Inc, as the Assessor for the Town of Claresholm for the 2022 assessment year.

CARRIED

10. **REQUEST FOR DECISION: Town's Unposted Speed Limit**

MOTION #22-101

Moved by Councillor Cutler to direct administration to engage the public on changing the Town's unposted speed limit to 40km/h and the corresponding cost of \$4,300, and that administration report public engagement findings to Council at the October 10th, 2022 regular meeting of Council.

CARRIED

11. **INFORMATION BRIEF: 2021 Transfer to Water/Sewer Capital Reserve**

Received for information.

12. **INFORMATION BRIEF: Cancellation of Public Auction**

Received for information.

13. **INFORMATION BRIEF: Strategic Plan Report**

Received for information.

14. **INFORMATION BRIEF: Council Resolution Status**

Received for information.

15. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Carlson to adopt the information items as presented.

CARRIED

16. **IN CAMERA:**

- a. **Confidential Evaluations – FOIP Section 19**
- b. **Land – FOIP Section 16**
- c. **Land – FOIP Section 16**
- d. **Legal – FOIP Section 27**
- e. **Personnel – FOIP Section 17**
- f. **Personnel – FOIP Section 17**

Moved by Councillor Kettles to go In Camera at 8 :10 p.m. for the following items:

- a. **Confidential Evaluations – FOIP Section 19**
- b. **Land – FOIP Section 16**
- c. **Land – FOIP Section 16**
- d. **Legal – FOIP Section 27**

- e. Personnel – FOIP Section 17
- f. Personnel – FOIP Section 17

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 8:10 p.m.

Moved by Councillor Carlson to come out of In Camera at 9:23 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 9:23 p.m.

a. Confidential Evaluations – FOIP Section 19

MOTION #22-102

Moved by Councillor Cutler to appoint Lisa Anderson to the Claresholm & District FCSS Board.

CARRIED

b. Land – FOIP Section 16

MOTION #22-103

Moved by Councillor Meister to begin the road closure process and transfer of the alley adjacent to 51 and 53 Westlynn Drive, split half to each adjacent property owner, with all the costs to be borne by the adjacent landowners.

CARRIED

c. Land – FOIP Section 16

MOTION #22-104

Moved by Councillor Zimmer to accept the unconditional offer in the amount of \$32,000 submitted by Structural Precast for the property located at Lot 67, Block 118, Plan 8010781, subject to obtaining a development permit within one year from date of title transfer.

CARRIED

MOTION #22-105

Moved by Councillor Cutler to accept the unconditional offer in the amount of \$42,000 submitted by Structural Precast for the property located at Lot 4, Block 117, Plan 8010781, subject to obtaining a development permit within one year from date of title transfer.

CARRIED

d. Legal – FOIP Section 27

MOTION #22-106

Moved by Councillor Schlossberger to enter into a one-year Real Estate Contract with Avison Young for the purpose of listing and selling Town owned land as per the submitted proposal.

CARRIED

MOTION #22-107

Moved by Councillor Zimmer to set the list price for:

- Lot 3, Block 6, Plan 7910032 at \$13,230
- Lot 6, Block 4, Plan 7910032 at \$6,100
- Lot 7, Block 4, Plan 7910032 at \$46,090
- Lot 8, Block 4, Plan 7910032 at \$47,820
- Lot 9, Block 4, Plan 7910032 at \$47,800
- Block 4, Plan 7610058 at \$299,000

Tamarack Lots:

- Lot 66, Block 118, Plan 8010781 at \$30,000
- Lot 68, Block 118, Plan 8010781 at \$30,000
- Lot 69, Block 118, Plan 8010781 at \$30,000
- Lot 2, Block 117, Plan 8010781 at \$30,000
- Lot 3, Block 117, Plan 8010781 at \$30,000

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:29 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 9:29 p.m.


Mayor – Chelsae Petrovic


Chief Administrative Officer – Abe Tinney