



TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
JANUARY 9, 2023

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajyPVAtNL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Cutler that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – DECEMBER 12, 2022**

Moved by Councillor Meister that the Regular Meeting Minutes of December 12, 2022 be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1737 – Road Closure Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Zimmer to give Bylaw #1737, a Road Closure Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Cutler to give Bylaw #1737, a Road Closure Bylaw, 3rd & Final Reading.

CARRIED

2. BYLAW #1756 – Water & Sewer Bylaw Amendment
RE: 2nd & 3rd Readings

Moved by Councillor Meister to give Bylaw #1756, the Water & Sewer Utility Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Kettles to give Bylaw #1756, the Water & Sewer Utility Bylaw Amendment, 3rd & Final Reading.

CARRIED

3. CORRES: Alberta Justice and Public Security and Emergency Services
RE: Invite to Virtual Community Justice Centre Engagement Sessions

Received for information.

4. CORRES: Reeve Maryanne Sandberg, MD of Willow Creek No. 26
RE: Annexation

Received for information.

5. CORRES: Reeve Maryanne Sandberg, MD of Willow Creek No. 26
RE: Annexation

Received for information.

6. REQUEST FOR DECISION: Transportation of Medical Patients by Claresholm Fire

MOTION #23-001 Moved by Councillor Kettles to adopt the document “Transportation of Medical Patients by Claresholm Fire Department” as presented, with the conditions outlined in the (draft) Operational Guideline as well as the On-Line Medical Consultation MFR Process.

CARRIED

7. REQUEST FOR DECISION: Grant Application - NRED

MOTION #23-002 Moved by Councillor Schlossberger to apply for the Northern Regional Economic Development Program (NRED) with an application as described, with \$23,000 coming from 2023 Land Reserves and \$12,000 being re-allocated from 2023 Economic Development Wages.

CARRIED

8. REQUEST FOR DECISION: Canada Summer Jobs Grant

MOTION #23-003 Moved by Councillor Cutler to direct administration to apply to the Canada Summer Jobs program for a part-time temporary Recreation Assistant for summer 2023, and that final approval of this project be determined during future budgetary discussions.

CARRIED

9. REQUEST FOR DECISION: 2023 Open Houses

MOTION #23-004 Moved by Councillor Meister to approve the proposed Open House dates and topics as presented for 2023.

CARRIED

10. REQUEST FOR DIRECTION: Clean Energy Improvement Program

Received for information.

11. FINANCIAL REPORT: Statement of Operations November 30, 2022

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended November 30, 2022 as presented.

CARRIED

12. INFORMATION BRIEF: Economic Development in Rural Alberta

Received for information.

13. INFORMATION BRIEF: Business License Application Revision

Received for information.

14. INFORMATION BRIEF: Council Committee Reports

Received for information.

15. INFORMATION BRIEF: Council Resolution Status

Received for information.

16. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Meister to adopt the information items as presented.

CARRIED

17. IN CAMERA:

- a. Legal – FOIP Section 27
- b. Advice from Officials – FOIP Section 24
- c. Personnel – FOIP Section 17

Moved by Councillor Cutler to go In Camera at 7:56 p.m. for the following items:

- a. Legal – FOIP Section 27
- b. Advice from Officials – FOIP Section 24
- c. Personnel – FOIP Section 17

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 7:56 p.m.

Moved by Councillor Carlson to come out of In Camera at 8:32 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:32 p.m.

- a. Legal – FOIP Section 27

MOTION #23-005 Moved by Councillor Zimmer to ratify the CUPE Local 3023 contract with the Town of Claresholm, and all the agreed upon changes as presented for the years 2023-2026.

CARRIED

ADJOURNMENT: Moved by Councillor Kettles that the meeting adjourn at 8:33 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 8:33 p.m.

Mayor – Chelsae Petrovic

Chief Administrative Officer – Abe Tinney