



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
FEBRUARY 22, 2021  
AGENDA**

Time: 7:00 P.M.

Place: Electronic Only due to COVID-19 Pandemic

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**NOTICE OF RECORDING**

**CALL TO ORDER**

**AGENDA:**

**ADOPTION OF AGENDA**

**MINUTES:**

**REGULAR MEETING – FEBRUARY 8, 2021**

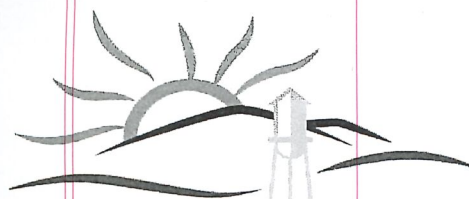
**ACTION ITEMS:**

1. **BYLAW #1721 – Municipal Emergency Management Bylaw**  
RE: 1<sup>st</sup> Reading
2. **NEWS RELEASE – Government of Alberta: Minister of Justice & Solicitor General**  
RE: Federal Firearms Legislation
3. **CORRES: Safe Roads Alberta**  
RE: Freeing up police and courts to make Alberta safer
4. **CORRES: Alberta Recreation and Parks Association**  
RE: Communities in Bloom Alberta Program & COVID Recovery
5. **CORRES: Municipal District of Bonnyville No. 87**  
RE: Need for a Stronger Western Canadian Municipal Advocate
6. **CORRES: Alberta Police Interim Advisory Board**  
RE: February 2021 Quarterly Report
7. **CORRES: Alberta SouthWest Regional Alliance**  
RE: Help AlbertaSW win the Green Destinations's People's Choice Award
8. **CORRES: Farm Safety Centre**  
RE: Update
9. **CORRES: Rowan House Society**  
RE: Official Opening of Safe at Home Facility
10. **CORRES: Naomi Bullock – Homeschoolers**  
RE: Request for Alternate Location
11. **REQUEST FOR DECISION: Steering Committee for Emergency Management**
12. **REQUEST FOR DECISION: Kidz Zone Residing**
13. **REQUEST FOR DECISION: Letter of Support – Claresholm Skatepark Association**
14. **REQUEST FOR DECISION: Welcoming Claresholm Logo and Website**
15. **REQUEST FOR DECISION: Use of Town Logo**
16. **REQUEST FOR DIRECTION: Public Art Policy Direction**
17. **REQUEST FOR DIRECTION: Community Offices, Room Rentals**
18. **FINANCIAL REPORT: Statement of Operations – January 31, 2021**
19. **INFORMATION BRIEF: Claresholm Aquatic Centre Re-opening**
20. **INFORMATION BRIEF: CAO Report**
21. **INFORMATION BRIEF: Council Resolution Status**
22. **ADOPTION OF INFORMATION ITEMS**
23. **IN CAMERA:**
  - a. **LAND – FOIP Section 16.1**
  - b. **LAND – FOIP Section 16.1**

**INFORMATION ITEMS:**

1. Claresholm & District Museum Board Meeting Minutes – November 17, 2020
2. Alberta SouthWest Bulletin – February 2021
3. Alberta SouthWest Regional Alliance Board Meeting Minutes – December 2, 2020
4. MD of Ranchland & MD of Pincher Creek – Letter to Roger Reid, MLA – February 1, 2021
5. Oldman River Regional Services Commission Executive Meeting Minutes – December 3, 2020
6. Thank you from West Meadow Elementary School's Kindergarten Class

**ADJOURNMENT**



# Claresholm

## TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES FEBRUARY 22, 2021

Place: Electronic Only due to COVID-19 Pandemic

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**COUNCIL PRESENT:** Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Councillor Lise Schulze and Craig Zimmer

**ABSENT:** None

**STAFF PRESENT:** Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor MacPherson.

**AGENDA:** Moved by Councillor Schlossberger for unanimous consent to add the following to the Agenda under Action Items:

### 23. IN CAMERA

#### c. Intergovernmental Relations – FOIP Section 21

**CARRIED UNANIMOUSLY**

Moved by Councillor Zimmer that the Agenda be accepted as amended.

**CARRIED**

### **MINUTES:** REGULAR MEETING – FEBRUARY 8, 2021

Moved by Councillor Zimmer that the Regular Meeting Minutes of February 8, 2021 be accepted as presented.

**CARRIED**

### **ACTION ITEMS:**

#### 1. BYLAW #1721 – Municipal Emergency Management Bylaw RE: 1<sup>st</sup> Reading

Moved by Councillor Schulze to give Bylaw #1721, the Municipal Emergency Management Bylaw, 1<sup>st</sup> Reading.

**CARRIED**

#### 2. NEWS RELEASE – Government of Alberta: Minister of Justice & Solicitor General RE: Federal Firearms Legislation

Received for information.

#### 3. CORRES: Safe Roads Alberta RE: Freeing up police and courts to make Alberta safer

Received for information.

#### 4. CORRES: Alberta Recreation and Parks Association RE: Communities in Bloom Alberta Program & COVID Recovery

Received for information.

#### 5. CORRES: Municipal District of Bonnyville No. 87 RE: Need for a Stronger Western Canadian Municipal Advocate

Received for information.

#### 6. CORRES: Alberta Police Interim Advisory Board RE: February 2021 Quarterly Report

Received for information.

#### 7. CORRES: Alberta South West Regional Alliance RE: Help AlbertaSW win the Green Destination's People's Choice Award

Received for information.

#### 8. CORRES: Farm Safety Centre RE: Update

**MOTION #21-020** Moved by Councillor Cutler to support the Farm Safety Centre's delivery of the Safety Smarts program to children in Claresholm schools in the amount of \$300.

**CARRIED**

#### 9. CORRES: Rowan House Society RE: Official Opening of Safe at Home Facility

Received for information.



**10. CORRES: Naomi Bullock – Homeschoolers**  
**RE: Request for Alternate Location**

MOTION #21-021 Moved by Councillor Carlson to allow Home Schoolers in our community to use the day care space of the Town Office until the end of the school year or until such time as the building is not usable or until other alternative solutions can be found, for free of charge for their home schooling purposes.

**CARRIED**

**11. REQUEST FOR DECISION: Steering Committee for Emergency Management**

MOTION #21-022 Moved by Councillor Schlossberger to appoint Mayor Doug MacPherson as the primary member of the Steering Committee with Councillor Craig Zimmer as the alternate to the Emergency Preparedness Regional Training Exercise Steering Committee.

**CARRIED**

**12. REQUEST FOR DECISION: Kidz Zone Residing**

MOTION #21-023 Moved by Councillor Schlossberger to approve the out of budget expenditure for the re-siding of the Kidz Zone building in the amount of \$42,250 with \$10,000 to be funded by a Community Foundations Grant and the remaining funding coming from General Capital Reserves.

**CARRIED**

**13. REQUEST FOR DECISION: Letter of Support – Claresholm Skatepark Association**

MOTION #21-024 Moved by Councillor Zimmer to write a letter of support towards the Claresholm Skatepark Association's application to the Co-op Community Spaces Grant for the purpose of constructing the skatepark at 111 - 55 Avenue West (site of the new multi-use facility in which the Town has allocated land for the Skatepark construction).

**CARRIED**

**14. REQUEST FOR DECISION: Welcoming Claresholm Logo & Website**

MOTION #21-025 Moved by Councillor Carlson to approve the domain hosting fees for the Welcoming Claresholm website, monies not to exceed \$500 and to come from the Economic Development Budget.

**CARRIED**

MOTION #21-026 Moved by Councillor Cutler to endorse the use of the new Welcoming Claresholm logo.

**CARRIED**

**15. REQUEST FOR DECISION: Use of Town Logo**

MOTION #21-027 Moved by Councillor Schlossberger to approve the use of the Town Logo by Norquest College, Lethbridge College, and the University of Lethbridge for the purpose of promoting practicum and CO-OP student work placements, as well as attracting recent graduates to live and work in Claresholm and surrounding area.

**CARRIED**

**16. REQUEST FOR DIRECTION: Public Art Policy Direction**

MOTION #21-028 Moved by Councillor Cutler to adopt Policy 5.7.25 – Public Art Policy, effective February 22, 2021.

**CARRIED**

MOTION #21-029 Moved by Councillor Schulze to permit an Artists Corner in the lobby within the Multi-use Community Building & Town Hall, for art temporarily loaned to the Town for display.

**CARRIED**

Administration noted that there was an error in Motion #21-023. Council went back to Action Item #12 regarding Kidz Zone Residing.

MOTION #21-030 Moved by Councillor Moore to rescind Motion #21-023.

**CARRIED**

MOTION #21-031 Moved by Councillor Schlossberger to approve the out of budget expenditure for the re-siding of the Kidz Zone building in the amount of \$52,250 with \$10,000 to be funded by a Community Foundations Grant and the remaining funding coming from General Capital Reserves.

**CARRIED**

**17. REQUEST FOR DIRECTION: Community Offices, Room Rentals**

Received for information.

**18. FINANCIAL REPORT: Statement of Operations – January 31, 2021**

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended January 31, 2021 as presented.

**CARRIED**

19. INFORMATION BRIEF: Claresholm Aquatic Centre Re-opening

Received for information.

20. INFORMATION BRIEF: CAO Report

Received for information.

21. INFORMATION BRIEF: Council Resolution Status

Received for information.

22. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

**CARRIED**

23. IN CAMERA

- a. LAND – FOIP Section 16.1
- b. LAND – FOIP Section 16.1
- c. Intergovernmental Relations – FOIP Section 21

Moved by Councillor Zimmer to go In Camera at 8:36 p.m. for the following items:

- a. LAND – FOIP Section 16.1
- b. LAND – FOIP Section 16.1
- c. Intergovernmental Relations – FOIP Section 21

**NOTICE OF RECORDING CEASED:** Mayor MacPherson stated that the live stream has ended at 8:36 p.m.

Moved by Councillor Zimmer to come out of In Camera at 9:25 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 9:25 p.m.

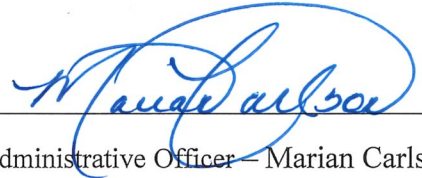
**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 9:26 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor MacPherson noted that recording ceased at 9:26 p.m.



Mayor – Doug MacPherson



Chief Administrative Officer – Marian Carlson