



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 28, 2022
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers (COVID-19 protocols in place)

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – FEBRUARY 14, 2022

PUBLIC HEARING:

BYLAW #1736 – Land Use Bylaw Amendment

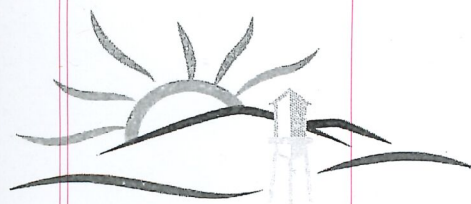
ACTION ITEMS:

1. **BYLAW #1735 – Dog Bylaw Amendment**
RE: 1st Reading
2. **BYLAW #1736 – Land Use Bylaw Amendment**
RE: 2nd & 3rd Readings
3. **DELEGATION RESPONSE: Claresholm RCMP Detachment**
4. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: 2022 Minister's Awards for Municipal and Public Library Excellence
5. **CORRES: Canadian Transplant Association**
RE: Green Shirt Day – April 7, 2022
6. **CORRES: Neil Barr**
RE: Utility Services
7. **REQUEST FOR DECISION: Letters of Support – Claresholm Ag Society**
8. **REQUEST FOR DECISION: Traffic Concern – Alberta Road**
9. **REQUEST FOR DECISION: International Economic Development Week**
10. **REQUEST FOR DECISION: Claresholm Winterfestival**
11. **REQUEST FOR DIRECTION: Bylaw #1725, Unsightly Premises and Property Standards**
12. **FINANCIAL REPORT: Statement of Operations – January 31, 2022**
13. **INFORMATION BRIEF: Council Committee Reports**
14. **INFORMATION BRIEF: CAO Report**
15. **INFORMATION BRIEF: Council Resolution Status**
16. **ADOPTION OF INFORMATION ITEMS**
17. **IN CAMERA:**
 - a. **Local Public Body Confidences – FOIP Section 23**
 - b. **Advice from Officials – FOIP Section 24**
 - c. **LAND – FOIP Section 16**
 - d. **Confidential Evaluations – FOIP Section 19**

INFORMATION ITEMS:

1. Municipal Planning Commission Meeting Minutes – January 21, 2022
2. Oldman River Regional Services Commission Executive Committee Meeting Minutes – January 13, 2022
3. Claresholm Public Library Board Regular Meeting Minutes – January 18, 2022
4. Willow Creek Waste Management Services Commission Meeting Minutes – January 19, 2022
5. Claresholm & District Museum Board Meeting Minutes – January 19, 2022
6. Claresholm & District Chamber of Commerce, Announcement of New Executive – February 23, 2022
7. Claresholm & District Chamber of Commerce – 2021 Year in Review

ADJOURNMENT



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES FEBRUARY 28, 2022

Place: Council Chambers (COVID-19 protocols in place)
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic. Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – FEBRUARY 14, 2022

Moved by Councillor Carlson that the Regular Meeting Minutes of February 14, 2022 be accepted as presented.

CARRIED

Moved by Councillor Kettles to adjourn the regular meeting to hold the Public Hearing at 7:01 p.m.

CARRIED

PUBLIC HEARING: BYLAW #1736 – Land Use Bylaw Amendment

Moved by Councillor Zimmer to open the Public Hearing regarding Bylaw #1736 at 7:02 p.m.

CARRIED

CAO Abe Tinney presented Bylaw #1736, a Bylaw to amend Bylaw #1525, being a bylaw setting out land uses for the Town of Claresholm.

The purpose of the amendment is to accommodate the change of use for closed roads from “No zoning” to “Single Detached Residential – R1” at Plan 147N, Block 8, that portion of lane lying west of the southerly production of the east boundary of Lot 11 and East of the Southerly Production of the West Boundary of Lot 12.

Mayor Petrovic asked if there were any comments from the public.

No comments were received from the public regarding Bylaw #1736. No comments from members of Council were noted.

Moved by Councillor Carlson to close the Public Hearing at 7:03 p.m.

CARRIED

Moved by Councillor Zimmer to reconvene to the regular meeting at 7:03 p.m.

CARRIED

ACTION ITEMS:

1. BYLAW #1735 – Dog Bylaw Amendment
RE: 1st Reading

Moved by Councillor Carlson to give Bylaw #1735, a Dog Bylaw Amendment, 1st Reading.

CARRIED

2. BYLAW #1736 – Land Use Bylaw Amendment
RE: 2nd & 3rd Readings

Moved by Councillor Cutler to give Bylaw #1736, a Land Use Bylaw Amendment, 2nd Reading.

CARRIED

Moved by Councillor Kettles to give Bylaw #1736, a Land Use Bylaw Amendment, 3rd & Final Reading.

CARRIED

3. DELEGATION RESPONSE: Claresholm RCMP Detachment

MOTION #22-027

Moved by Councillor Zimmer to recommend the following priorities to the RCMP for the 2022 fiscal year: traffic safety, police/community relations and police visibility, crime reduction and prevention of property crimes, and drug enforcement.

CARRIED

AJ 8.

4. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: 2022 Minister's Awards for Municipal and Public Library Excellence

Received for information.

5. **CORRES: Canadian Transplant Association**
RE: Green Shirt Day – April 7, 2022

MOTION #22-028 Moved by Councillor Kettles to direct administration to draft a letter of response to the Canadian Transplant Association stating that although Council is not prepared to declare April 7, 2022 as Green Shirt Day, the Town of Claresholm will promote awareness of the importance of the public supporting organ donation.

CARRIED

6. **CORRES: Neil Barr**
RE: Utility Services

MOTION #22-029 Moved by Councillor Cutler to follow the current procedures regarding utility charges in the case of the property located at 4605 – 1st Street West.

CARRIED

7. **REQUEST FOR DECISION: Letters of Support – Claresholm Ag Society**

MOTION #22-030 Moved by Councillor Cutler to write a letter of support for the Claresholm Ag Society's application to the Community Initiatives Program (CIP) Grant for the purpose of hosting the Xibition Reining Horse Show on July 28-31, 2022 at the Claresholm Agriplex.

CARRIED

MOTION #22-031 Moved by Councillor Zimmer to write a letter of support for the Claresholm Ag Society's application to the Tourism Relief fund for the purpose of installing a sound system and HRV system at the Claresholm Agriplex.

CARRIED

8. **REQUEST FOR DECISION: Traffic Concerns – Alberta Road**

MOTION #22-032 Moved by Councillor Carlson to direct Infrastructure Services to install a stop sign as indicated on the map at the corner of Township Road 130 and Alberta Road.

CARRIED

9. **REQUEST FOR DECISION: International Economic Development Week**

Received for information.

10. **REQUEST FOR DECISION: Claresholm Winterfestival**

MOTION #22-033 Moved by Councillor Carlson to include Winterfestival as a Town of Claresholm event for the 2022 and 2023 years sharing the previously budgeted funds for Canada Day, Fair Days, and the New Year's Eve Skate as determined by the Economic Development Officer under the supervision of the Chief Administrative Officer, with future years to be determined.

CARRIED

11. **REQUEST FOR DIRECTION: Bylaw #1725, Unsightly Premises and Property Standards**

Received for information.

12. **FINANCIAL REPORT: Statement of Operations – January 31, 2022**

Moved by Councillor Zimmer to accept the Consolidated Statement of Operations for the month ended January 31, 2022 as presented.

CARRIED

13. **INFORMATION BRIEF: Council Committee Reports**

Received for information.

14. **INFORMATION BRIEF: CAO Report**

Received for information.

15. **INFORMATION BRIEF: Council Resolution Status**

Received for information.

16. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Cutler to adopt the information items as presented.

17. **IN CAMERA:**

- a. **Local Public Body Confidences – FOIP Section 23**
- b. **Advice from Officials – FOIP Section 24**
- c. **LAND – FOIP Section 16**
- d. **Confidential Evaluations – FOIP Section 19**

Moved by Councillor Cutler to go In Camera at 8:24 p.m. for the following items:

- a. Local Public Body Confidences – FOIP Section 23
- b. Advice from Officials – FOIP Section 24
- c. LAND – FOIP Section 16
- d. Confidential Evaluations – FOIP Section 19

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 8:24 p.m.

Moved by Councillor Zimmer to come out of In Camera at 9:30 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 9:30 p.m.

- a. Local Public Body Confidences – FOIP Section 23

MOTION #22-034 Moved by Councillor Cutler to provide a Letter of Support as discussed in closed session.

CARRIED

- b. Advice from Officials – FOIP Section 24

MOTION #22-035 Moved by Councillor Carlson to direct administration to proceed with Lagoon Outlet Structure Upgrades Option 1, as prepared by MPE Engineering Ltd., and that the out of budget expenditure of \$93,010 plus GST is to come from the municipal Water and Sewer Reserves.

CARRIED

- c. LAND – FOIP Section 16

MOTION #22-036 Moved by Councillor Cutler to proceed with the municipal land development initiative as discussed in closed session.

- d. Confidential Evaluations – FOIP Section 19

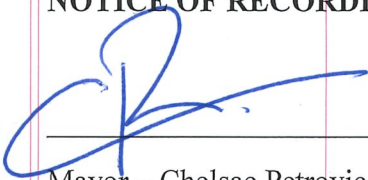
MOTION #22-037 Moved by Councillor Cutler to appoint Mike McAlonan to the Chinook Intermunicipal Subdivision and Development Appeal Board.

CARRIED

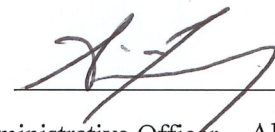
ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 9:33 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 9:33 p.m.



Mayor – Chelsae Petrovic



Chief Administrative Officer – Abe Tinney