



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
FEBRUARY 14, 2022
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers (COVID-19 protocols in place)

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAatNL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

MINUTES:

DELEGATION:

ACTION ITEMS:

ADOPTION OF AGENDA

REGULAR MEETING – JANUARY 24, 2022

CLARESHOLM RCMP DETACHMENT – Sergeant Robert Harms

1. **BYLAW #1728 – Road Closure Bylaw**
RE: 2nd & 3rd Readings
2. **BYLAW #1732 – Land Use Bylaw Amendment**
RE: 1st Reading
3. **DELEGATION RESPONSE: Calgary Region Airshed Zone**
4. **CORRES: Hon. Ric McIver, Minister of Municipal Affairs**
RE: Alberta Community Partnership Program – Municipal Internship
5. **CORRES: Hon. Ron Orr, Minister of Culture**
RE: 2024 Alberta Winter Games
6. **CORRES: Alberta Health Services – Community Engagement – Jan 24, 2022**
RE: EMS System Pressure and Mitigation
7. **CORRES: Alberta Health Service – Community Engagement – Jan 27, 2022**
RE: DynaLIFE to begin providing community lab service across Alberta
8. **CORRES: College of Registered Nurses of Alberta**
RE: Registration Processes for Internationally Educated Nurses
9. **CORRES: Cathy Heron, President, Alberta Municipalities**
RE: Alberta Provincial Police Service
10. **CORRES: Mayor Dan Deck, Town of Gibbons**
RE: Bill 21 – Provincial Administrative Penalties Act
11. **CORRES: National Police Federation**
RE: Government of Alberta Consultations
12. **CORRES: Farm Safety Centre**
RE: Request for Donation to Safety Smarts Program
13. **REQUEST FOR DECISION: Spring 2022 Municipal Leaders' Caucus**
14. **REQUEST FOR DECISION: Letter of Support – Claresholm Golf Club**
15. **REQUEST FOR DECISION: Letter of Support – Claresholm Skatepark**
16. **REQUEST FOR DECISION: Seniors Drop-in Centre Lease**
17. **REQUEST FOR DECISION: Claresholm Animal Rescue Society (CAREs) Lease**
18. **REQUEST FOR DECISION: GMHL Expansion Exploratory Committee**
19. **REQUEST FOR DECISION: Stormwater Plan Design Approval**
20. **REQUEST FOR DECISION: 2nd Street West Paving**
21. **INFORMATION BRIEF: SDAB Board Member**
22. **INFORMATION BRIEF: Council Committee Reports**
23. **INFORMATION BRIEF: Council Resolution Status**
24. **ADOPTION OF INFORMATION ITEMS**
25. **IN CAMERA:**
 - a. **LAND – FOIP Section 16**
 - b. **ADVICE FROM OFFICIALS – FOIP Section 24**
 - c. **ADVICE FROM OFFICIALS – FOIP Section 24**

INFORMATION ITEMS:

1. Municipal Planning Commission Meeting Minutes – November 5, 2021
2. Claresholm & District Transportation Society Meeting Minutes – November 25, 2021
3. Oldman Watershed Council – Coal effluent, reclamation of oil and gas wells – January 31, 2022
4. Claresholm & District Museum Board Meeting Minutes – November 17, 2021
5. Claresholm & District Museum Strategic Plan Progress Report – December 2021

ADJOURNMENT

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TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING MINUTES
FEBRUARY 14, 2022

Place: Council Chambers (COVID-19 protocols in place)
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAAtNL1KA/live>

COUNCIL PRESENT: Mayor Chelsae Petrovic. Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

AGENDA: Moved by Councillor Meister that the Agenda be accepted as presented.

CARRIED

MINUTES: **REGULAR MEETING – JANUARY 24, 2022**

Moved by Councillor Carlson that the Regular Meeting Minutes of January 24, 2022 be accepted as presented.

CARRIED

DELEGATION: **CLARESHOLM RCMP DETACHMENT – Sergeant Robert Harms**

Appearing on behalf of the Claresholm Detachment of the RCMP was Sergeant Robert Harms. Sergeant Harms presented the quarterly Community Policing Report. He spoke of initiatives including a new TikTok account for the RCMP, and other social media accounts like Facebook and Twitter. Another Town Hall meeting will be held in March at the Claresholm Town Office. Discussion was also held regarding priorities for the detachment going forward.

ACTION ITEMS:

1. BYLAW #1728 – Road Closure Bylaw
RE: 2nd & 3rd Readings

Moved by Councillor Cutler to give Bylaw #1728, a Road Closure Bylaw, 2nd Reading.

CARRIED

Moved by Councillor Kettles to give Bylaw #1728, a Road Closure Bylaw, 3rd and Final Reading.

CARRIED

2. BYLAW #1732 – Land Use Bylaw Amendment
RE: 1st Reading

Moved by Councillor Schlossberger to give Bylaw #1732, a Land Use Bylaw Amendment, 1st Reading.

CARRIED

3. DELEGATION RESPONSE: Calgary Region Airshed Zone

MOTION #22-014

Moved by Councillor Carlson to approve the installation of a Purple Air Monitor in the Town of Claresholm with the location to be determined, and to become a member of the Calgary Region Airshed Zone at a cost of \$378 for 2022.

CARRIED

4. CORRES: Hon. Ric McIver, Minister of Municipal Affairs
RE: Alberta Community Partnership Program – Municipal Internship

Received for information.

5. CORRES: Hon. Ron Orr, Minister of Culture
RE: 2024 Alberta Winter Games

Received for information.

6. CORRES: Alberta Health Services - Community Engagement - Jan 24/22
RE: EMS System Pressure and Mitigation

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RE: DynaLIFE to begin providing community lab service across Alberta

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8. **CORRES: College of Registered Nurses of Alberta**
RE: Registration Processes for Internationally Educated Nurses

Received for information.

9. **CORRES: Cathy Heron, President, Alberta Municipalities**
RE: Alberta Provincial Police Service

Received for information.

10. **CORRES: Mayor Dan Deck, Town of Gibbons**
RE: Bill 21 – Provincial Administrative Penalties Act

Received for information.

11. **CORRES: National Police Federation**
RE: Government of Alberta Consultations

Received for information.

12. **CORRES: Farm Safety Centre**
RE: Request for Donation to Safety Smarts Program

MOTION #22-015 Moved by Councillor Cutler to support the Farm Safety Centre's delivery of the Safety Smarts program to children in Claresholm schools in the amount of \$300 for 2022.

CARRIED

13. **REQUEST FOR DECISION: Spring 2022 Municipal Leaders' Caucus**

MOTION #22-016 Moved by Councillor Kettles to approve Mayor Petrovic and Councillor Carlson to attend the 2022 Alberta Municipalities' Spring Leader's Caucus, of which Councillor Carlson chooses to cover his own costs, to be held at the Edmonton Convention Centre on March 9 & 10, 2022.

CARRIED

14. **REQUEST FOR DECISION: Letter of Support – Claresholm Golf Club**

MOTION #22-017 Moved by Councillor Carlson that administration provide a letter of support towards the Claresholm Golf Club's application to the Tourism Relief Fund for the purpose of purchasing a golf simulator.

CARRIED

15. **REQUEST FOR DECISION: Letter of Support – Claresholm Skatepark**

MOTION #22-018 Moved by Councillor Schlossberger to write a letter of support towards the Claresholm Skatepark Association's application to the Co-op Community Spaces Program for the purpose of constructing the skatepark at 111 55 Ave West (in which the Town has allocated land for the Skatepark construction).

CARRIED

16. **REQUEST FOR DECISION: Seniors Drop-in Centre Lease**

MOTION #22-019 Moved by Councillor Carlson to approve the lease renewal with the Claresholm Senior Citizens Drop-In Centre Society as presented.

CARRIED

17. **REQUEST FOR DECISION: Claresholm Animal Rescue Society Lease**

MOTION #22-020 Moved by Councillor Cutler to approve the lease renewal with the Claresholm Animal Rescue Society as presented.

CARRIED

18. **REQUEST FOR DECISION: GMHL Expansion Exploratory Committee**

MOTION #22-021 Moved by Councillor Carlson to approve the GMHL Expansion Exploratory Committee Terms of Reference as presented.

CARRIED

MOTION #22-022 Moved by Councillor Cutler to remove to remove himself from the GMHL Expansion Exploratory Committee and to appoint Councillor Zimmer in his place.

CARRIED

19. **REQUEST FOR DECISION: Stormwater Plan Design Approval**

MOTION #22-023 Moved by Councillor Kettles to approve the out of budget expenditure and submit an offer to purchase the lot located at #3 Westlynn Drive, as discussed, with the funds to come from Land & Development Reserves.

CARRIED

MOTION #22-024 Moved by Councillor Cutler to direct Associated Engineering to proceed with alternative 2 for detailed design, assuming administration is able to secure the purchase of #3 Westlynn Drive. If #3 Westlynn Drive cannot be obtained to then direct Associated Engineering to proceed with alternative #1.

CARRIED

20. REQUEST FOR DECISION: 2nd Street West Paving

MOTION #22-025

Moved by Councillor Zimmer to award the 2nd Street West Surfacing Project contract to McNally Contractors (2011) Ltd. for the contract price of \$591,515.61 plus GST and that the funding for the over budget amount be referred to 2022 final budget discussions, to come from either MSI Capital or FGTF grants or a combination of both.

CARRIED

21. INFORMATION BRIEF: SDAB Board Member

Received for information.

22. INFORMATION BRIEF: Council Committee Reports

Received for information.

23. INFORMATION BRIEF: Council Resolution Status

Received for information.

24. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Cutler to adopt the information items as presented.

25. IN CAMERA:

- a. LAND – FOIP Section 16
- b. ADVICE FROM OFFICIALS – FOIP Section 24
- c. ADVICE FROM OFFICIALS – FOIP Section 24

Moved by Councillor Zimmer to go In Camera at 8:36 p.m. for the following items:

- a. LAND – FOIP Section 16
- b. ADVICE FROM OFFICIALS – FOIP Section 24
- c. ADVICE FROM OFFICIALS – FOIP Section 24

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic stated that the live stream has ended at 8:36 p.m.

Moved by Councillor Kettles to come out of In Camera at 9:06 p.m.

CARRIED

NOTICE OF RECORDING: Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 9:06 p.m.

- b. ADVICE FROM OFFICIALS – FOIP Section 24

MOTION #22-026

Moved by Councillor Carlson to approve the professional development courses in change management for the CAO, as discussed in closed session.

CARRIED

ADJOURNMENT: Moved by Councillor Zimmer that the meeting adjourn at 9:08 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor Petrovic noted that recording ceased at 9:08 p.m.



Mayor – Chelsae Petrovic



Chief Administrative Officer – Abe Tinney