



**TOWN OF CLARESHOLM**  
**PROVINCE OF ALBERTA**  
**REGULAR COUNCIL MEETING MINUTES**  
**DECEMBER 12, 2022**

Place: Council Chambers  
Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West  
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAfNL1KA/live>

**COUNCIL PRESENT:** Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Rod Kettles, Kandice Meister, Brad Schlossberger and Craig Zimmer

**ABSENT:** Councillor Mike Cutler

**STAFF PRESENT:** Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

**AGENDA:** Moved by Councillor Meister that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** **REGULAR MEETING – NOVEMBER 28, 2022**

Moved by Councillor Zimmer that the Regular Meeting Minutes of November 28, 2022 be accepted as presented.

**CARRIED**

**DELEGATION:** **LIVINGSTONE RANGE SCHOOL DIVISION – Jas Schmirler**  
**RE: International Student Program**

Jas Schmirler, from the Livingstone Range School Division, was present to speak to Council regarding the International Student Program. The program began in 2013. They are looking for support from the communities in the school division in order to recruit more homestay families. They would like the Town to promote the program through social media channels and any other appropriate means.

**ACTION ITEMS:**

1. **BYLAW #1754 – BMO Operational Borrowing Bylaw**  
**RE: 2nd & 3rd Readings**

Moved by Councillor Kettles to give Bylaw #1754, the BMO Operational Borrowing Bylaw regarding the Town's revolving line of credit in the amount of \$450,000, 2nd Reading.

**CARRIED**

Moved by Councillor Carlson to give Bylaw #1754, the BMO Operational Borrowing Bylaw regarding the Town's revolving line of credit in the amount of \$450,000, 3rd & Final Reading.

**CARRIED**

2. **BYLAW #1755 – AMSC Operational Borrowing Bylaw**  
**RE: 2nd & 3rd Readings**

Moved by Councillor Meister to give Bylaw #1755, the AMSC Operational Borrowing Bylaw regarding the Town's MasterCard account in the amount of \$50,000, 2nd Reading.

**CARRIED**

Moved by Councillor Carlson to give Bylaw #1755, the AMSC Operational Borrowing Bylaw regarding the Town's MasterCard account in the amount of \$50,000, 3rd & Final Reading.

**CARRIED**

3. **BYLAW #1756 – Water & Sewer Bylaw Amendment**  
**RE: 1st Reading**

Moved by Councillor Zimmer to give Bylaw #1756, the Water & Sewer Utility Bylaw Amendment, 1st Reading.

**CARRIED**

4. **CORRES: Hon. Mike Ellis, Minister of Public Safety and Emergency Services**  
**RE: Provincial Changes to Victim Services**

Received for information.

5. **CORRES: Mr. Joe Ceci, MLA Calgary-Buffalo**  
**RE: The Sovereignty Act Creates Uncertainty for Municipalities**

Received for information.

**6. CORRES: Town of Fort Macleod**  
**RE: Intermunicipal Collaboration Framework Agreement Committee**

Received for information.

**7. REQUEST FOR DECISION: Kinsmen Club Grant Application**

MOTION #22-155

Moved by Councillor Kettles to write a letter of support for the Kinsmen Club of Claresholm's application to the Community Facility Enhancement Program for the purpose of constructing pathways and new lighting at Amundsen Park and provide the matching funds/in-kind donation of \$149,456.

**CARRIED**

**8. REQUEST FOR DIRECTION: 2023 Town Council Open Houses**

Received for information.

**9. INFORMATION BRIEF: Local Government Fiscal Framework**

Received for information.

**10. INFORMATION BRIEF: Truth & Reconciliation Training**

Received for information.

**11. INFORMATION BRIEF: Community Development Committee Report**

Received for information.

**12. INFORMATION BRIEF: Strategic Plan Update**

Received for information.

**13. INFORMATION BRIEF: Council Committee Reports**

Received for information.

**14. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**15. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Carlson to adopt the information items as presented.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 7:41 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic noted that recording ceased at 7:41 p.m.

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Mayor – Chelsae Petrovic

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Chief Administrative Officer – Abe Tinney