

**Claresholm**

**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
AUGUST 15, 2022  
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West  
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**NOTICE OF RECORDING**

**CALL TO ORDER**

**AGENDA:**

**MINUTES:**

**DELEGATION:**

**ACTION ITEMS:**

**ADOPTION OF AGENDA**

**REGULAR MEETING – JULY 18, 2022**

**CLARESHOLM RCMP DETACHMENT - Cpl. Christian Lafleur**

**RE: Q1 Policing Report**

1. **BYLAW #1741 – Residential Tax Refund Bylaw**  
**RE: 2<sup>nd</sup> & 3<sup>rd</sup> Readings**
2. **BYLAW # 1746 – Road Closure**  
**RE: 1<sup>st</sup> Reading**
3. **CORRES: Hon. Ron Orr, Minister of Culture**  
**RE: Community Facility Enhancement Program (CFEP) Small**
4. **CORRES: Alberta Ministry of Justice**  
**RE: New Website on the Future of Provincial Policing**
5. **CORRES: Alberta Ministry of Justice**  
**RE: Article on Policing from the Former Attorney General of British Columbia**
6. **CORRES: Alberta Transportation**  
**RE: Possible Meeting with Minister at AUMA Convention**
7. **CORRES: Alberta Municipalities and Alberta Culture and Status of Women**  
**RE: Alberta Day 2022 Expression of Interest Guidelines**
8. **CORRES: Ukrainian Canadian Congress – Alberta Provincial Council**  
**RE: Ukrainian Independence Day 2022 & Alberta Ukrainian Canadian Heritage Day**
9. **MEDIA RELEASE: Walk to Breathe 2022**
10. **CORRES: Calgary Region Airshed Zone**  
**RE: Air Quality Management Toolkit**
11. **CORRES: Burn 24/7 Calgary – Worship & Prayer**  
**RE: Request to Use Centennial Park, Tables & Chairs**
12. **REQUEST FOR DECISION: Office Closure - Functional Exercise**
13. **FINANCIAL REPORT: Statement of Operations June 30, 2022**
14. **INFORMATION BRIEF: Storm Water Project – ACRP Funding**
15. **INFORMATION BRIEF: Social Needs Assessment**
16. **INFORMATION BRIEF: Council Committee Reports**
17. **INFORMATION BRIEF: CAO Report**
18. **INFORMATION BRIEF: Council Resolution Status**
19. **ADOPTION OF INFORMATION ITEMS**
20. **IN CAMERA:**
  - a. **Land – FOIP Section 16**
  - b. **Land – FOIP Section 16**
  - c. **Land – FOIP Section 16**
  - d. **Legal – FOIP Section 27**
  - e. **Advice from Officials – FOIP Section 24**
  - f. **Confidential Evaluations – FOIP Section 19**
  - g. **Personnel – FOIP Section 17**

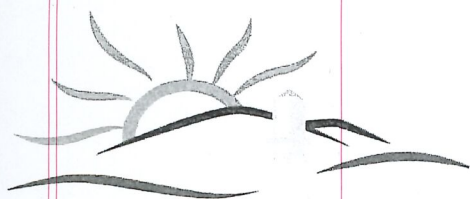
**INFORMATION ITEMS:**

1. **Municipal Planning Commission Meeting Minutes – June 17, 2022**
2. **Claresholm & District Transportation Society Meeting Minutes – June 16, 2022**
3. **Alberta Health Services – Claresholm Laboratory Collection Hours Change August 8, 2022**

**ADJOURNMENT**

*A. J.*





# Claresholm

## TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES AUGUST 15, 2022

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**COUNCIL PRESENT:** Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Kandice Meister, Rod Kettles and Brad Schlossberger

**ABSENT:** Councillor Craig Zimmer

**STAFF PRESENT:** Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:02 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:02 p.m. by Mayor Petrovic.

**AGENDA:** Moved by Councillor Cutler that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** REGULAR MEETING – JULY 27, 2022

Moved by Councillor Schlossberger that the Regular Meeting Minutes of July 18, 2022 be accepted as presented.

**CARRIED**

**DELEGATION:** CLARESHOLM RCMP DETACHMENT: Cpl. Christian Lafleur

Corporal Christian Lafleur, Acting Detachment Commander for the Claresholm RCMP Detachment, was present to go over the quarterly Community Policing Report that covers April 1<sup>st</sup> to June 30<sup>th</sup>, 2022. The report provides a quarterly snapshot of the human resources, financial data and crime statistics for the detachment.

**ACTION ITEMS:**

1. BYLAW #1741 – Residential Tax Refund Bylaw  
Re: 2nd & 3rd Readings

Moved by Councillor Schlossberger to give Bylaw #1741, a Residential Tax Refund Bylaw, 2nd Reading.

**CARRIED**

Moved by Councillor Carlson to give Bylaw #1741, a Residential Tax Refund Bylaw, 3rd & Final Reading.

**CARRIED**

2. BYLAW #1746 – Road Closure Bylaw  
RE: 1st Reading

Moved by Councillor Meister to give Bylaw #1746, a Road Closure Bylaw, 1st Reading.

**CARRIED**

3. CORRES: Hon. Ron Orr, Minister of Culture  
RE: Community Facility Enhancement Program (CFEP) Small

Received for information.

4. CORRES: Alberta Ministry of Justice  
RE: New Website on the Future of Provincial Policing

Received for information.

5. CORRES: Alberta Ministry of Justice  
RE: Article on Policing from the Former Attorney General of British Columbia

Received for information.

6. CORRES: Alberta Transportation  
RE: Possible Meeting with Minister at AUMA Convention

Received for information.

7. CORRES: Alberta Municipalities and Alberta Culture & Status of Women  
RE: Alberta Day 2022 Expression of Interest Guidelines

Received for information.

8. CORRES: Ukrainian Canadian Congress – Alberta Provincial Council  
RE: Ukrainian Independence Day 2022 & Alberta Ukrainian Heritage Day

Received for information.

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9. **MEDIA RELEASE: Walk to Breathe 2022**

Received for information.

10. **CORRES: Calgary Region Airshed Zone**  
**RE: Air Quality Management Toolkit**

Received for information.

11. **CORRES: Burn 24/7 Calgary – Worship & Prayer**  
**RE: Request to Use Centennial Park, Tables & Chairs**

MOTION #22-108

Moved by Councillor Cutler to allow the Claresholm Pentecostal Assembly and the Burn 24/7 Calgary – Worship & Prayer to use Centennial Park on Saturday, September 3, 2022 from 12 noon until 4:00 p.m. and to allow the use of the Town tables & chairs as per Policy #5.8.20 at no cost.

**CARRIED**

12. **REQUEST FOR DECISION: Office Closure – Functional Exercise**

MOTION #22-109

Moved by Councillor Meister to approve the closure of the Town of Claresholm Administration Office on October 5, 2022 for a Regional Emergency Management Functional Exercise.

**CARRIED**

13. **FINANCIAL REPORT: Statement of Operations June 30, 2022**

Moved by Councillor Schlossberger to accept the Consolidated Statement of Operations for the month ended June 30, 2022 as presented.

**CARRIED**

14. **INFORMATION BRIEF: Storm Water Project – ACRP Funding**

Received for information.

15. **INFORMATION BRIEF: Social Needs Assessment**

Received for information.

16. **INFORMATION BRIEF: Council Committee Reports**

Received for information.

17. **INFORMATION BRIEF: CAO Report**

Received for information.

18. **INFORMATION BRIEF: Council Resolution Status**

Received for information.

19. **ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Cutler to adopt the information items as presented.

**CARRIED**

20. **IN CAMERA:**

- a. **Land – FOIP Section 16**
- b. **Land – FOIP Section 16**
- c. **Land – FOIP Section 16**
- d. **Legal – FOIP Section 27**
- e. **Advice from Officials – FOIP Section 24**
- f. **Confidential Evaluations – FOIP Section 19**
- g. **Personnel – FOIP Section 17**

Moved by Councillor Kettles to go In Camera at 7:47 p.m. for the following items:

- a. **Land – FOIP Section 16**
- b. **Land – FOIP Section 16**
- c. **Land – FOIP Section 16**
- d. **Legal – FOIP Section 27**
- e. **Advice from Officials – FOIP Section 24**
- f. **Confidential Evaluations – FOIP Section 19**
- g. **Personnel – FOIP Section 17**

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic stated that the live stream has ended at 7:47 p.m.

Moved by Councillor Cutler to come out of In Camera at 8:44 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:44 p.m.

a. **Land – FOIP Section 16**

MOTION #22-110

Moved by Councillor Cutler to accept the offer in the amount of \$17,500 submitted by Southline Real Estate Ltd for the property located at Lot 2, Block 117, Plan 8010781, subject to obtaining a development permit within one year from date of title transfer.

**CARRIED**

MOTION #22-111 Moved by Councillor Schlossberger to accept the offer in the amount of \$17,500 submitted by Southline Real Estate Ltd. for the property located at Lot 3, Block 117, Plan 8010781, subject to obtaining a development permit within one year from date of title transfer.

**CARRIED**

**b. Land – FOIP Section 16**

MOTION #22-112 Moved by Councillor Carlson to accept the offer in the amount of \$17,330.00 submitted by Jacob Dunn & Candice Dunn for the property located at Lot 6, Block 4, Plan 7910032 & Lot 3, Block 6, Plan 7910032.

**CARRIED**

MOTION #22-113 Moved by Councillor Kettles to accept the offer in the amount of \$45,800.00 submitted by Jacob Dunn & Candice Dunn for the property located at Lot 9, Block 4, Plan 7910032.

**CARRIED**

**c. Land – FOIP Section 16**

MOTION #22-114 Moved by Councillor Meister to accept the offer in the amount of \$270,000 for the property located at Block 4, Plan 7610058, subject to revised conditions.

**CARRIED**

**d. Legal – FOIP Section 27**

MOTION #22-115 Moved by Councillor Cutler to award the contract for the demolition and construction of the concrete plaza at Amundsen Park to Premiere Builders in the amount of \$348,998.26 plus GST.

**CARRIED**

**e. Advice from Officials – FOIP Section 24**

MOTION #22-116 Moved by Councillor Schlossberger to approve the additional budget for the Westrose Avenue rehabilitation project by \$70,000 to a total of \$740,000, and amend funding for the project to \$230,000 from water/sewer capital reserve and \$510,000 from MSI Capital.

**CARRIED**

**f. Confidential Evaluations – FOIP Section 19**

MOTION #22-117 Moved by Councillor Meister to appoint Cynthia Wannamaker to be the Town of Claresholm's representative on the Calgary Region Airshed Zone (CRAZ).

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 8:51 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic noted that recording ceased at 8:51 p.m.

  
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Mayor – Chelsae Petrovic

  
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Chief Administrative Officer – Abe Tinney