



**TOWN OF CLARESHOLM
PROVINCE OF ALBERTA
REGULAR COUNCIL MEETING
APRIL 12, 2021
AGENDA**

Time: 7:00 P.M.

Place: Electronic Only due to COVID-19 Pandemic

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

NOTICE OF RECORDING

CALL TO ORDER

AGENDA:

ADOPTION OF AGENDA

MINUTES:

REGULAR MEETING – MARCH 22, 2021

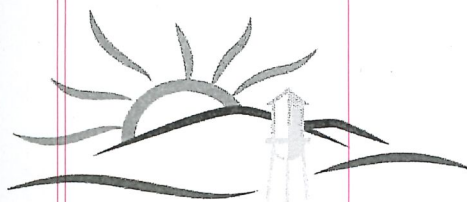
ACTION ITEMS:

1. **BYLAW #1722 – Solid Waste Management Bylaw Amendment**
RE: 1st Reading
2. **NEWS RELEASE – Alberta Government, March 27, 2021**
RE: \$6M for medical students to work in rural Alberta
3. **NEWS RELEASE – Alberta Government, March 29, 2021**
RE: Engaging with Albertans on a modern coal policy
4. **NEWS RELEASE – Alberta Government, April 6, 2021**
RE: Moving back into Step 1 of COVID-19 restrictions
5. **CORRES: Alberta Seniors and Housing**
RE: Seniors' Week 2021 Community Declaration Information
6. **CORRES: Claresholm RCMP Detachment – Sgt. Jason Cann**
RE: Quarterly Community Policing Report
7. **CORRES: ATCO Gas and Pipelines Ltd.**
RE: 2021 Franchise Fee Distribution Revenue Forecast
8. **REQUEST FOR DECISION: Town Administration Office**
9. **REQUEST FOR DECISION: Community Offices Policy**
10. **REQUEST FOR DECISION: Custom Cannabis Application for Tax Incentive**
11. **REQUEST FOR DECISION: IDP Resolution**
12. **REQUEST FOR DECISION: Letter of Support – TNR Program**
13. **REQUEST FOR DECISION: Pitch-in Canada**
14. **REQUEST FOR DECISION: Tamarack Lots**
15. **INFORMATION BRIEF: Sign Policy – Temporary Signs**
16. **INFORMATION BRIEF: MD Subdivision Notice**
17. **INFORMATION BRIEF: Council Resolution Status**
18. **ADOPTION OF INFORMATION ITEMS**
19. **IN CAMERA:**
 - a. **LAND – FOIP Section 16.1**
 - b. **LAND – FOIP Section 16.1**

INFORMATION ITEMS:

1. Municipal Planning Commission Minutes – February 26, 2021
2. Claresholm & District Museum Board Meeting Minutes – February 17, 2021

ADJOURNMENT



Claresholm

TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES APRIL 12, 2021

Place: Electronic Only due to COVID-19 Pandemic

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

COUNCIL PRESENT: Mayor Doug MacPherson; Councillors: Kieth Carlson, Mike Cutler, Gaven Moore, Brad Schlossberger, Councillor Lise Schulze and Craig Zimmer

ABSENT: None

STAFF PRESENT: Chief Administrative Officer: Marian Carlson, Finance Assistant: Karine Keys

MEDIA PRESENT: None

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin immediately at 7:02 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

CALL TO ORDER: The meeting was called to order at 7:02 p.m. by Mayor MacPherson.

AGENDA: Moved by Councillor Schulze that the Agenda be accepted as presented.

CARRIED

MINUTES: REGULAR MEETING – MARCH 22, 2021

Moved by Councillor Zimmer that the Regular Meeting Minutes of March 22, 2021 be accepted as presented.

CARRIED

ACTION ITEMS:

1. BYLAW #1722 – Solid Waste Management Bylaw Amendment
RE: 1st Reading

Moved by Councillor Moore to give Bylaw #1722, the Solid Waste Management Bylaw Amendment, 1st Reading.

CARRIED

2. NEWS RELEASE – Alberta Government, March 27, 2021
RE: \$6M for medical students to work in rural Alberta

Received for information.

3. NEWS RELEASE – Alberta Government, March 29, 2021
RE: Engaging with Albertans on a modern coal policy

Received for information.

4. NEWS RELEASE – Alberta Government, April 6, 2021
RE: Moving back into Step 1 of COVID-19 restrictions

Received for information.

5. CORRES: Alberta Seniors and Housing
RE: Seniors' Week 2021 Community Declaration Information

Received for information.

6. CORRES: Claresholm RCMP Detachment – Sgt. Jason Cann
RE: Quarterly Community Policing Report

Received for information.

7. CORRES: ATCO Gas and Pipelines Ltd.
RE: 2021 Franchise Fee Distribution Revenue Forecast

Received for information.

8. REQUEST FOR DECISION: Town Administration Office

MOTION #21-063 Moved by Councillor Carlson to designate 111 – 55 Avenue West, Claresholm, Alberta as the Town's municipal office.

CARRIED

9. REQUEST FOR DECISION: Community Offices Policy

MOTION #21-064 Moved by Councillor Schlossberger to adopt the updated Policy 5.8.30 (v1.1) Community Offices Rental Policy, as presented, effective April 12, 2021.

CARRIED

MOTION #21-065 Moved by Councillor Moore to rescind Policy 5.8.10 Use of Council Chambers as this policy is no longer required.

CARRIED

MOTION #21-066 **10. REQUEST FOR DECISION: Custom Cannabis Application for Tax Incentive**
Moved by Councillor Cutler to approve the 3-year exemption for Custom Cannabis as per Bylaw #1693 for the 2020 assessed value of \$15,608,430, for the municipal portion of taxes only, starting in the 2021 tax year through the 2023 tax year.

CARRIED

MOTION #21-067 **11. REQUEST FOR DECISION: IDP Resolution**
Moved by Councillor Schulze to request a two-month extension from the Minister of Municipal Affairs in order to complete the required process for finalization and adoption of the Town of Claresholm and MD of Willow Creek Intermunicipal Development Plan.

CARRIED

MOTION #21-068 **12. REQUEST FOR DECISION: Letter of Support – TNR Program**
Moved by Councillor Schulze to write a letter of support for the Canadian Animal Task Force operating their Trap and Release program in the Town of Claresholm in order to obtain a license from the Alberta Veterinary Medical Association.

CARRIED

MOTION #21-069 **13. REQUEST FOR DECISION: Pitch-in Canada**
Moved by Councillor Schlossberger to designate April 23 and April 24, 2021 as Pitch-in Canada Days in the Town of Claresholm where the public is encouraged to “pitch-in” for clean-up of the town, but follow public health orders and maintain physical distancing from anyone from outside their household.

CARRIED

MOTION #21-070 **14. REQUEST FOR DECISION: Tamarack Lots**
Moved by Councillor Schlossberger to reduce the current list prices on the lots within Tamarack owned by the Town by \$5,000 each for the lots known as Lots 2, 3 & 4, Block 117, Plan 8010781 and \$7,000 each for the lots known as Lots 66, 67, 68 & 69, Block 118, Plan 8010781, to be reviewed by future Council in approximately one year.

CARRIED

15. INFORMATION BRIEF: Sign Policy – Temporary Signs

Received for information.

16. INFORMATION BRIEF: MD Subdivision Notice

Received for information.

17. INFORMATION BRIEF: Council Resolution Status

Received for information.

18. ADOPTION OF INFORMATION ITEMS

Moved by Councillor Zimmer to adopt the information items as presented.

CARRIED

19. IN CAMERA

a. LAND – FOIP Section 16.1

b. LAND – FOIP Section 16.1

Moved by Councillor Carlson to go In Camera at 7:49 p.m. for the following items:

a. LAND – FOIP Section 16.1

b. LAND – FOIP Section 16.1

NOTICE OF RECORDING CEASED: Mayor MacPherson stated that the live stream has ended at 7:49 p.m.

Moved by Councillor Zimmer to come out of In Camera at 8:22 p.m.

CARRIED

NOTICE OF RECORDING: Mayor MacPherson provided notice that live streaming and recording of the Council meeting would begin again at 8:22 p.m.

a. LAND – FOIP Section 16.1


MOTION #21-071 Moved by Councillor Schlossberger to allow David McKinnon to perform testing at the old landfill site, according to Alberta Environment guidelines for drilling and sealing of the holes.

CARRIED

ADJOURNMENT: Moved by Councillor Carlson that the meeting adjourn at 8:23 p.m.

CARRIED

NOTICE OF RECORDING CEASED: Mayor MacPherson noted that recording ceased at 8:23 p.m.


Mayor – Doug MacPherson


Chief Administrative Officer – Marian Carlson