



**TOWN OF CLARESHOLM  
PROVINCE OF ALBERTA  
REGULAR COUNCIL MEETING  
APRIL 25, 2022  
AGENDA**

Time: 7:00 P.M.

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West  
Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtNL1KA/live>

**NOTICE OF RECORDING**

**CALL TO ORDER**

**AGENDA:**

**ADOPTION OF AGENDA**

**MINUTES:**

**REGULAR MEETING – APRIL 11, 2022**

**ACTION ITEMS:**

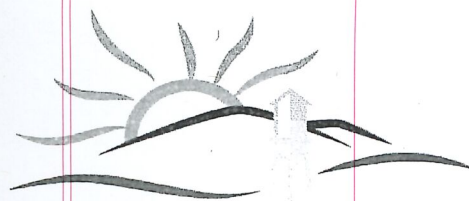
1. **BYLAW #1739 – 2022 Property Tax Rate Bylaw**  
RE: 1<sup>st</sup> Reading
2. **CORRES: Hon. Ron Orr, Minister of Culture**  
RE: Heritage Preservation Partnership Program Grant
3. **CORRES: Utilities Consumer Advocate**  
RE: Correspondence from Claresholm Council re: Utility Rates
4. **CORRES: Alberta Recreation and Parks Association**  
RE: 2022 Communities in Bloom Participation
5. **PRESS RELEASE: Southern Alberta Recreation Association**  
RE: 2022 Southern Alberta Regional Events
6. **CORRES: Sparta House**  
RE: Sparta Stomp in effort to end Mental Health Stigma
7. **REQUEST FOR DECISION: Community Futures Business Loan Program**
8. **REQUEST FOR DECISION: 2022 Community Events**
9. **REQUEST FOR DECISION: Greater Metro Hockey League Expansion**
10. **REQUEST FOR DECISION: East Side Dog Park Name**
11. **REQUEST FOR DECISION: 2022 Final Budget**
12. **INFORMATION BRIEF: CAO Report**
13. **INFORMATION BRIEF: Council Committee Reports**
14. **INFORMATION BRIEF: Council Resolution Status**
15. **ADOPTION OF INFORMATION ITEMS**
16. **IN CAMERA:**
  - a. **Intergovernmental Relations – FOIP Section 21**
  - b. **Personnel – FOIP Section 17**

**INFORMATION ITEMS:**

1. Alberta Health Services Community Engagement – Updated Timeline for Lab Service Transition
2. Claresholm Public Library Board Meeting Minutes – March 15, 2022
3. MD of Willow Creek Subdivision and Development Appeal Board Notice of Decision – April 19, 2022
4. WC Regional Waste Management Services Commission Meeting Minutes – February 17, 2022

**ADJOURNMENT**

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# Claresholm

## TOWN OF CLARESHOLM PROVINCE OF ALBERTA REGULAR COUNCIL MEETING MINUTES APRIL 25, 2022

Place: Council Chambers

Town of Claresholm Multi-Use Community Building, 111 – 55 Avenue West

Livestream: <https://www.youtube.com/channel/UCe3OPyLhTzPajvPVAtnL1KA/live>

**COUNCIL PRESENT:** Mayor Chelsae Petrovic, Councillors: Kieth Carlson, Mike Cutler, Rod Kettles, Kandice Meister and Brad Schlossberger

**ABSENT:** Councillor Craig Zimmer

**STAFF PRESENT:** Chief Administrative Officer: Abe Tinney, Finance Assistant: Karine Keys

**MEDIA PRESENT:** None

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin immediately at 7:00 p.m. and that recording would continue until such time as the meeting goes In Camera and/or is adjourned.

**CALL TO ORDER:** The meeting was called to order at 7:00 p.m. by Mayor Petrovic.

**AGENDA:** Moved by Councillor Meister that the Agenda be accepted as presented.

**CARRIED**

**MINUTES:** REGULAR MEETING – APRIL 11, 2022

Moved by Councillor Cutler that the Regular Meeting Minutes of April 11, 2022 be accepted as presented.

**CARRIED**

### ACTION ITEMS:

1. BYLAW #1739 – 2022 Property Tax Rate Bylaw  
RE: 1st Reading

Moved by Councillor Kettles to give Bylaw #1739, the 2022 Property Tax Rate Bylaw, 1<sup>st</sup> Reading.

**CARRIED**

2. CORRES: Hon. Ron Orr, Minister of Culture  
RE: Heritage Preservation Partnership Program Grant

Received for information.

3. CORRES: Utilities Consumer Advocate  
RE: Correspondence from Claresholm Council re: Utility Rates

Received for information.

4. CORRES: Alberta Recreation and Parks Association  
RE: 2022 Communities in Bloom Participation

Received for information.

5. PRESS RELEASE: Southern Alberta Recreation Association  
RE: 2022 Southern Alberta Regional Events

Received for information.

6. CORRES: Sparta House  
RE: Sparta Stomp in effort to end Mental Health Stigma

Received for information.

7. REQUEST FOR DECISION: Community Futures Business Loan Program

MOTION #22-061 Moved by Councillor Schlossberger to accept the Business Improvement Loans Program offered by Community Futures Alberta Southwest, and that the loan interest be repaid at 50% by the Claresholm & District Chamber of Commerce and 50% by the Town of Claresholm Economic Development Committee.

**CARRIED**

8. REQUEST FOR DECISION: 2022 Community Events

MOTION #22-062 Moved by Councillor Cutler to approve the road closures for events in Claresholm as presented in the Request for Decision: 2022 Town of Claresholm Events dated April 25, 2022.

**CARRIED**

9. REQUEST FOR DECISION: Greater Metro Hockey League Expansion

MOTION #22-063 Moved by Councillor Kettles to support the Greater Metro Hockey League expansion in Claresholm for the 2022-23 season, with practices starting September 15, 2022.

**CARRIED**

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MOTION #22-064 Moved by Councillor Cutler to set ice fees for the Greater Metro Hockey League at \$129.50 per hour for prime ice and \$70.90 per hour for practice ice plus GST at the Claresholm Arena for the 2022-23 season.

**CARRIED**

**10. REQUEST FOR DECISION: East Side Dog Park Name**

MOTION #22-065 Moved by Councillor Meister to accept the following name proposals to be voted on for the East Side Dog Park name:

Bark Park  
The Barking Lot  
K-9 Corner  
Windy Meadows Dog Park  
Happy Tails Dog Park

**CARRIED**

**11. REQUEST FOR DECISION: 2022 Final Budget**

MOTION #22-066 Moved by Councillor Kettles to approve the Final 2022 Budget as presented.

**CARRIED**

MOTION #22-067 Moved by Councillor Carlson to direct administration to prepare information on the water rates to be discussed at the Audit & Finance Committee level at an upcoming meeting.

**CARRIED**

**12. INFORMATION BRIEF: CAO Report**

Received for information.

**13. INFORMATION BRIEF: Council Committee Reports**

Received for information.

**14. INFORMATION BRIEF: Council Resolution Status**

Received for information.

**15. ADOPTION OF INFORMATION ITEMS**

Moved by Councillor Cutler to adopt the information items as presented.

**CARRIED**

**16. IN CAMERA:**

- a. Intergovernmental Relations – FOIP Section 21
- b. Personnel – FOIP Section 17

Moved by Councillor Carlson to go In Camera at 8:10 p.m. for the following items:

- a. Intergovernmental Relations – FOIP Section 21
- b. Personnel – FOIP Section 17

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic stated that the live stream has ended at 8:10 p.m.

Moved by Councillor Meister to come out of In Camera at 8:27 p.m.

**CARRIED**

**NOTICE OF RECORDING:** Mayor Petrovic provided notice that live streaming and recording of the Council meeting would begin again at 8:27 p.m.

**b. Personnel – FOIP Section 17**


MOTION #22-068 Moved by Councillor Cutler to approve the hiring of Paige VanDellen, who is an immediate family member of current staff, for a summer staff position, and that the hiring be in accordance with Policy 1.0.01 - Hiring Policy.

**CARRIED**

**ADJOURNMENT:** Moved by Councillor Carlson that the meeting adjourn at 8:28 p.m.

**CARRIED**

**NOTICE OF RECORDING CEASED:** Mayor Petrovic noted that recording ceased at 8:28 p.m.



Mayor – Chelsae Petrovic



Chief Administrative Officer – Abe Tinney